

## STAPLES PROMOTIONAL PRODUCTS, CANADA

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Purchase Order:	8029243	Order Date:	2025-02-11
Total Amount:	846.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: maureen.harland-garcia@staples.com  
lineItemGroupId: 1

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### Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	MAUREEN HARLAND-GARCIA
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	maureen.harland-garcia@staples.com
phone:	3146923138

Contact Type:	Sales
attentionTo:	DONNA ARMSTRONG
address1:	3970 CLAY STREET
city:	SAN FRANCISCO
region:	CA
postalCode:	94118

country: US  
phone: 4156093644

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Order Shipments:

ContactDetails:

attentionTo: SHANAN VASQUEZ  
companyName: EARTHBATH  
addressLines: 231 9TH ST  
city: SAN FRANCISCO  
state: CA  
postalCode: 941033826  
country: US  
email: maureen.harland-garcia@staples.com  
phone: 6502456637

ThirdPartyAccount:

accountNumber: 473376300  
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS  
addressLines: 10851 Mastin St, Ste 220  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 8029243

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX  
service: EXPRESS SAVER

comments:

Under 501 lbs: Ship via: FEDEX 3 DAY-  
COMM-3rd Party Bill SPP Account#: 473376300  
\*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*  
\*\*IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'\*\*  
---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Black/Neoskin luggage tag
lineType:	Repeat
Quantity:	
value:	200
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	3.270
lineItemTotal:	654.000
requestedShipDate:	2025-02-24 17:23:51
requestedInHandsDate:	2025-02-28 17:23:51
Program:	
name:	QDAMI
endCustomerSalesOrder:	029776053
productId:	G529
customerProductId:	B330-7416
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G52900BLK
customerSupplied:	No
description:	Black/Neoskin luggage tag

locationLinkId:	1
Quantity:	
value:	200
uom:	EA
Configuration:	
referenceNumber:	7976452
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Standard
Decorations:	
decorationId:	
decorationName:	Full Color Process
Artwork:	
description:	EARTHBATH 30TH ANNIVERSARY LOGO
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	XXX
description:	LOGO
color:	FULL COLOR
Charges:	
chargeId:	999
chargeName:	SETUP_CHARGE
description:	
chargeType:	Order
unitPrice:	32.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	999
chargeName:	RUNNING_CHARGE
description:	
chargeType:	Order
unitPrice:	.800
extendedPrice:	
Quantity:	
value:	200

uom:

EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER