

STAPLES PROMOTIONAL PRODUCTS, CANADA

Purchase Order:	8025564	Order Date:	2025-02-07
Total Amount:	1,446.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: Melinda.thomas@Staples.com
lineItemGroupId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS
attentionTo: STAPLES PROMOTIONAL PRODUCTS
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: OC
attentionTo: MELINDA THOMAS
address1: 1520 Albany Place SE
city: Orange City
region: IA
postalCode: 51041
country: US
email: Melinda.thomas@Staples.com
phone: 7127370895

Contact Type: Sales
attentionTo: JOHN JENSEN
address1: 1605 FAWN DRIVE
city: NORTH LIBERTY
region: IA
postalCode: 52317

country: US
phone: 5152319872

Order Shipments:

ContactDetails:

attentionTo: JEAN SEITZ
companyName: BALDWIN
addressLines: 4400 HIGHWAY 30 E
city: KEARNEY
state: NE
postalCode: 688479797
country: US
email: Melinda.thomas@Staples.com
phone: 3082339462

ThirdPartyAccount:

accountNumber: 633267
accountName: BALDWIN FILTERS

ContactDetails:

addressLines: 4400 HIGHWAY 30 E
city: KEARNEY
state: NE
postalCode: 688479797
country: US
email: jean.seitz@parker.com
phone: 3082339462

shipReferences: 922517

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Ship via: UPS GROUND-COMM-3rd party
CLIENT ACCT BILL Account#: 633267
Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.
Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods !! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading !! **IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS**

Order Items:

lineNumber: 1
description: Grey/Ronan journal combo
lineType: Reference
Quantity:
 value: 150
 uom: EA
ToleranceDetails:
 tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 8.400
lineItemTotal: 1260.000
requestedShipDate: 2025-03-13 07:10:04
requestedInHandsDate: 2025-03-18 07:10:04
Program:
 name: BALDW
endCustomerSalesOrder: 029755411
productId: ST4552
customerProductId: D030-1605
lineItemGroupingId: 1
Parts:
 partGroup: 1
 partId: 00ST4552GRY
 customerSupplied: No
 description: Grey/Ronan journal combo
 locationLinkId: 1
Quantity:
 value: 150

uom:	EA
Configuration:	
referenceNumber:	7479045
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	
decorationName:	Deboss
Artwork:	
description:	BALDWIN
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Charges:	
chargeId:	310
chargeName:	Debossing / Embossing Set-Up Charge
description:	
chargeType:	Setup
unitPrice:	96.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	330
chargeName:	Debossing / Embossing Run Charge
description:	
chargeType:	Run
unitPrice:	.600
extendedPrice:	
Quantity:	
value:	150
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER