

STAPLES PROMOTIONAL PRODUCTS, CANADA

Purchase Order:	8013478	Order Date:	2025-01-28
Total Amount:	409.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: Laura.Saravia@staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS
attentionTo: STAPLES PROMOTIONAL PRODUCTS
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: KC
attentionTo: LAURA SARAVIA
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: Laura.Saravia@staples.com
phone: 9133194605

Contact Type: Sales
attentionTo: LAURIE BOYD
address1: 25 ISLAND ROCK
city: PLYMOUNT
region: MA
postalCode: 02360

country: US
phone: 6173044645

Order Shipments:

ContactDetails:

attentionTo: BRAD LUCHKOWEC
companyName: LIBERTY MUTUAL
addressLines: 4117 DAVIS DR
city: CHARLOTTE
state: NC
postalCode: 282700264
country: US
email: Laura.Saravia@staples.com
phone: 7042191703

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 8013478

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-
COMM-3rd Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Navy blue/Neoskin hard cover journal
lineType:	New
Quantity:	
value:	50
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	6.900
lineItemTotal:	345.000
requestedShipDate:	2025-02-10 09:23:44
requestedInHandsDate:	2025-02-14 09:23:44
Program:	
name:	LBRTY
endCustomerSalesOrder:	029701107
productId:	ST4143
customerProductId:	D020-12619
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4143NVY
customerSupplied:	No
description:	Navy blue/Neoskin hard cover journal

locationLinkId:	1
Quantity:	
value:	50
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	CENTERED FRONT BETWEEN EDGE AND ELASTIC
Decorations:	
decorationId:	1
decorationName:	Deboss
Artwork:	
description:	Helmsman Mngmt SR bw.eps
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	2.3610
width:	3.0000
fileName:	98f733c6-6b7d-412d-ab99-481a8f4f8703.eps
artworkType:	ProductionReady
fileLocation:	https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/98f733c6-6b7d-412d-ab99-481a8f4f8703.eps
transportMechanism:	Url
Charges:	
chargeId:	310
chargeName:	Debossing / Embossing Set-Up Charge
description:	
chargeType:	Setup
unitPrice:	64.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER