

## STAPLES PROMOTIONAL PRODUCTS, CANADA

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Purchase Order:	8011120	Order Date:	2025-01-24
Total Amount:	94.50	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: Cory.Hutchens@staples.com  
lineItemGroupId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS  
attentionTo: STAPLES PROMOTIONAL PRODUCTS  
address1: 10851 Mastin St, Ste 220  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: KC  
attentionTo: CORY HUTCHENS  
address1: 10851 Mastin St, Ste 220  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: Cory.Hutchens@staples.com  
phone: 9133193100

Contact Type: Sales  
attentionTo: BETSY GREEN  
address1: 411 W. ONTARIO #425  
city: CHICAGO  
region: IL  
postalCode: 60654

country: US  
phone: 3128484534

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Order Shipments:

ContactDetails:

attentionTo: ATTN: KEVIN KOZUSZEK  
companyName: KEMPER  
addressLines: 1350 TIMBERLK MNR PKWY STE 200  
city: CHESTERFIELD  
state: MO  
postalCode: 630176017  
country: US  
email: Cory.Hutchens@staples.com  
phone: 5555555555

ThirdPartyAccount:

accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS  
addressLines: 10851 Mastin St, Ste 220  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 8011120

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS  
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\* \*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'\*\*\* --- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	White/Rita ballpoint pen
lineType:	New
Quantity:	
value:	125
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.500
lineItemTotal:	62.500
requestedShipDate:	2025-02-06 10:22:45
requestedInHandsDate:	2025-02-11 10:22:45
Program:	
name:	KEMPI
endCustomerSalesOrder:	029684339
productId:	G1109
customerProductId:	W030-14164
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G11090WHT
customerSupplied:	No
description:	White/Rita ballpoint pen
locationLinkId:	1

Quantity:	
value:	125
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	Side of Barrel
Decorations:	
decorationId:	2
decorationName:	Four Color Process
Artwork:	
description:	Kemper Life H 2sc.eps
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.1800
width:	1.5000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	540
description:	LOGO
color:	BLUE
nameOrNumber:	485
description:	LOGO
color:	RED
fileName:	c1fd7976-4591-4db5-b351-257fc3d48e22.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/c1fd7976-4591-4db5-b351-257fc3d48e22.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/c1fd7976-4591-4db5-b351-257fc3d48e22.eps</a>
transportMechanism:	Url
Charges:	
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	32.000
extendedPrice:	
Quantity:	
value:	1

uom:

EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER