${\bf STAPLES\ PROMOTIONAL\ PRODUCTS,\ CANADA}$

Purchase Order: Total Amount: Is Rush Order:	8001089 131.00 No	Order Date: Currency: Payment Terms:	2025-01-13 USD NET45
Order Contacts:			
Contact Type:		Bill	
Account Name:		STAPLES PROMOTIONAL PRODUCTS	
attentionTo:		STAPLES PROMOTIONAL PRODUCTS	
address1:		10851 Mastin St, Ste 220	
city:		Overland Park	
region:		KS	
postalCode:		66210	
country:		US	
email:		InvoicesSPP@Staples.com	
phone:		913-319-3100	
comments:		All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100	
Contact Type:		Expeditor	
Account Number:		KC	
attentionTo:		EXPEDITING TEAM	
address1:		10851 Mastin St, Ste 220	
city:		Overland Park	
region:		KS	
postalCode:		66210	
country:		US	
email:		POEXPEDT@STAPLES.COM	
phone:		9133193100	
Order Shipments:			
ContactDetails:		CTARLEC PROMOTIO	NIAL DRODLLOTTO
companyName:		STAPLES PROMOTIONAL PRODUCTS	
addressLines:		1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3	
city:		ORANGE CITY	
state:		IA	
postalCode:		510419678	
country:		US	
email:		POEXPEDT@STAPLES.COM	

712-737-0528

phone:

ThirdPartyAccount: accountNumber: 473376300 accountName: STAPLES PROMOTIONAL PRODUCTS ContactDetails: STAPLES PROMOTIONAL PRODUCTS attentionTo: addressLines: 10851 Mastin St, Ste 220 Overland Park city: state: KS postalCode: 66210 country: US email: InvoicesSPP@Staples.com phone: 913-319-3100 8001089 shipReferences: packingListRequired: Yes blindShip: No allowConsolidation: No FreightDetails: **FEDEX** carrier: **GROUND** service: Under 501 lbs: Ship via: FEDEX GROUND-COMM-COLLECT Account#: 473376300 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** comments: ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8.000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below--- **Over 8.000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!! Order Items: lineNumber: description: Rita Ballpoint Pen White lineType: Repeat

> 250 EA

Quantity:

value:

uom:

ToleranceDetails: ExactOnly tolerance: allowPartialShipments: No unitPrice: .470 lineItemTotal: 131.000 requestedShipDate: 2025-01-22 11:26:37 Program: KEMPI-LIFE name: G1109 productId: customerProductId: 2003858490001 lineItemGroupingId: 1 Parts: 1 partGroup: 00G11090WHT partId: customerSupplied: No description: Rita Ballpoint Pen White locationLinkId: Quantity: 250 value: uom: EA Configuration: referenceNumber: 7901320 referenceNumberType: PurchaseOrder preProductionProof: No Locations: locationLinkId: 1 locationId: locationName: In Line With Clip Decorations: decorationId: 1 decorationName: Silk Screened Artwork: instructions: Decoration Dimensions: MAX | Layers: colorSystem: Pms LayerOrStops: nameOrNumber: 485 description: Red color: Red 540 nameOrNumber: description: Navy color: Navy Kemper Life H 2sc.eps fileName: artworkType: ProductionReady

fileLocation: Email transportMechanism: Email Charges: chargeId: 920

chargeName: Repeat Set Up Charge

description:

chargeType: Setup unitPrice: 13.500

extended Price:

Quantity:

value: 1 uom: EA

approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment

unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial

Please include a copy of the Packing List with order. Please follow all instructions on order. No

deviations are acceptable unless expressly

shipments not shipped within time specified for delivery. Acknowledge and advise immediately if

unable to make shipment as requested.

salesChannel: PROGRAM