

## STAPLES PROMOTIONAL PRODUCTS, CANADA

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Purchase Order:	7995631	Order Date:	2025-01-06
Total Amount:	163.80	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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### Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	LAUREN JONES
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	Lauren.Jones@staples.com
comments:	***EXACT QUANTITIES MUST SHIP-THIS IS A SPP.COM CUSTOMER*** ***PLEASE SHIP AS SOON AS POSSIBLE***

Contact Type:	Sales
attentionTo:	HOUSE ACCOUNTS-INTERNAL
address1:	7500 W 110TH ST
city:	OVERLAND PARK
region:	KS
postalCode:	66210
country:	US

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Order Shipments:  
ContactDetails:

attentionTo:	KYLE MOORE
companyName:	NP DIGITAL
addressLines:	3067 PORTULACA AVE
city:	JACKSONVILLE
state:	FL
postalCode:	322243823
country:	US
email:	Lauren.Jones@staples.com
phone:	8047316929
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7995631
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\* \*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'\*\*\* --- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

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Order Items:

lineNumber: 1  
description: Black/gold/Top notch reflection 3-piece kit in  
lineType: New  
Quantity:  
    value: 7  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 23.400  
lineItemTotal: 163.800  
requestedShipDate: 2025-01-15 16:49:45  
requestedInHandsDate: 2025-01-20 16:49:45  
Program:  
    name: STAPLESPROMO  
endCustomerSalesOrder: 029606768  
productId: GF759  
customerProductId: 631355  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00GF759BKGD  
    customerSupplied: No  
    description: Black/gold/Top notch reflection 3-piece kit in  
    locationLinkId: 1

Quantity:  
value: 7  
uom: EA

Configuration:  
preProductionProof: No

Locations:  
locationLinkId: 1  
locationId: 1  
locationName: Centered On Front

Decorations:  
decorationId: 2  
decorationName: Reflection Laser

Artwork:  
description: 904426 NP Digital.EPS

Dimensions:  
geometry: Rectangle  
useMaxLocationDimensions: No  
height: 1.5000  
width: 1.4850

Layers:  
colorSystem: Pms

LayerOrStops:  
nameOrNumber: Laser Engraving  
description: Laser Engraving  
color: Laser Engraving  
fileName: 904426 NP Digital.EPS  
artworkType: ProductionReady  
fileLocation: HTTPS://BINATED.COM/BI/N5XDVQ  
transportMechanism: Url  
fileName: Virtual  
artworkType: VirtualProof  
fileLocation: https://designer.artifi.net/Designer/Services/GetP  
reviewImage?websiteId=136&webApiClientKey=  
5dd78a25-c22d-4ffe-a36e-  
b803f90702af&customizedProductId=30480929  
&angleId=387987&isThumbnail=False  
transportMechanism: Url

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPP.COM