

STAPLES PROMOTIONAL PRODUCTS, CANADA

Purchase Order:	7994539	Order Date:	2025-01-03
Total Amount:	2,383.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: kaila.herman@staples.com
lineItemGroupId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS
attentionTo: STAPLES PROMOTIONAL PRODUCTS
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: OC
attentionTo: KAILA HERMAN
address1: 1520 Albany Place SE
city: Orange City
region: IA
postalCode: 51041
country: US
email: kaila.herman@staples.com
phone: 7127374925

Contact Type: Sales
attentionTo: ANNE BROWN
address1: 85 SAMROSE DRIVE
city: NOVATO
region: CA
postalCode: 94945

country: US
phone: 4158927060

Order Shipments:

ContactDetails:

attentionTo: KIMBERLY PRUETT
companyName: WELLS FARGO BANK, NA
addressLines: 401 S TRYON ST
city: CHARLOTTE
state: NC
postalCode: 282021931
country: US
email: kaila.herman@staples.com
phone: 5555555555

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7994539

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-
COMM-3rd Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Red/Donald soft cover single meeting jo
lineType:	Repeat
Quantity:	
value:	500
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	3.150
lineItemTotal:	1575.000
requestedShipDate:	2025-01-24 15:43:00
requestedInHandsDate:	2025-01-31 15:43:00
Program:	
name:	WLFG
endCustomerSalesOrder:	029599359
productId:	ST4182
customerProductId:	D020-7619
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4182RED
customerSupplied:	No
description:	Red/Donald soft cover single meeting jo

locationLinkId:	1
Quantity:	
value:	500
uom:	EA
Configuration:	
referenceNumber:	7990577
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	2
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	Wells Fargo text-bar R 2sc.eps
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	1.1110
width:	1.5000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	White
description:	TEXT
color:	WHITE Closest Available, no charge
nameOrNumber:	116
description:	BAR
color:	YELLOW Closest Available, no charge
fileName:	81d4c7a4-cc3e-4ca9-a27e-dc301400a7ca.eps
artworkType:	ProductionReady
fileLocation:	https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/81d4c7a4-cc3e-4ca9-a27e-dc301400a7ca.eps
transportMechanism:	Url
Charges:	
chargeId:	940
chargeName:	Screenprint Run Charge
description:	
chargeType:	Run
unitPrice:	1.360

extendedPrice:
Quantity:
value: 500
uom: EA
chargeId: 950
chargeName: Screenprint Set Up
description:
chargeType: Setup
unitPrice: 128.000
extendedPrice:
Quantity:
value: 1
uom: EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER