

## STAPLES PROMOTIONAL PRODUCTS, CANADA

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Purchase Order:	7990577	Order Date:	2024-12-27
Total Amount:	2,834.00	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: kaila.herman@staples.com  
lineItemGroupId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS  
attentionTo: STAPLES PROMOTIONAL PRODUCTS  
address1: 10851 Mastin St, Ste 220  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: OC  
attentionTo: KAILA HERMAN  
address1: 1520 Albany Place SE  
city: Orange City  
region: IA  
postalCode: 51041  
country: US  
email: kaila.herman@staples.com  
phone: 7127374925

Contact Type: Sales  
attentionTo: ANNE BROWN  
address1: 85 SAMROSE DRIVE  
city: NOVATO  
region: CA  
postalCode: 94945

country: US  
phone: 4158927060

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Order Shipments:

ContactDetails:

attentionTo: KIMBERLY PRUETT  
companyName: WELLS FARGO BANK, NA  
addressLines: 401 S TRYON ST  
city: CHARLOTTE  
state: NC  
postalCode: 282021931  
country: US  
email: kaila.herman@staples.com  
phone: 5555555555

ThirdPartyAccount:

accountNumber: 473376300  
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS  
addressLines: 10851 Mastin St, Ste 220  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 7990577

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX  
service: PRIORITY OVRNT

comments:

Under 501 lbs: Ship via: FEDEX PRIORITY  
OVRNT-COMM-3rd Party Bill SPP Account#:  
473376300 \*\*Transporting hazardous materials  
or dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Red/Donald soft cover single meeting jo
lineType:	New
Quantity:	
value:	600
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	3.150
lineItemTotal:	1890.000
requestedShipDate:	2025-01-03 07:36:34
requestedInHandsDate:	2025-01-06 07:36:34
Program:	
name:	WLFG
endCustomerSalesOrder:	029573734
productId:	ST4182
customerProductId:	D020-7619
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4182RED
customerSupplied:	No
description:	Red/Donald soft cover single meeting jo

locationLinkId:	1
Quantity:	
value:	600
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	2
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	Wells Fargo text-bar R 2sc.eps
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	1.1110
width:	1.5000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	White
description:	WHITE
color:	WHITE Closest Available, no charge
nameOrNumber:	116
description:	BAR
color:	YELLOW Closest Available, no charge
fileName:	81d4c7a4-cc3e-4ca9-a27e-dc301400a7ca.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/81d4c7a4-cc3e-4ca9-a27e-dc301400a7ca.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/81d4c7a4-cc3e-4ca9-a27e-dc301400a7ca.eps</a>
transportMechanism:	Url
Charges:	
chargeId:	940
chargeName:	Screenprint Run Charge
description:	
chargeType:	Run
unitPrice:	1.360
extendedPrice:	
Quantity:	

value:	600
uom:	EA
chargeId:	950
chargeName:	Screenprint Set Up
description:	
chargeType:	Setup
unitPrice:	128.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER