

## STAPLES PROMOTIONAL PRODUCTS, CANADA

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Purchase Order:	7982782	Order Date:	2024-12-16
Total Amount:	499.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: Scott.Nash@Staples.com  
lineItemGroupingId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS  
attentionTo: STAPLES PROMOTIONAL PRODUCTS  
address1: 10851 Mastin St, Ste 220  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: KC  
attentionTo: SCOTT NASH  
address1: 10851 Mastin St, Ste 220  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: Scott.Nash@Staples.com  
phone: 9133194532

Contact Type: Sales  
attentionTo: SHEILA MIKLES  
address1: 3612 ROADS END ACRES RD  
city: IMPERIAL  
region: MO  
postalCode: 63052

country: US  
phone: 3145207831

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Order Shipments:

ContactDetails:

attentionTo: LYNNAE CRAFT  
companyName: ASCENSION LIVING  
addressLines: 777 N MCLEAN BLVD  
city: WICHITA  
state: KS  
postalCode: 672034980  
country: US  
email: Scott.Nash@Staples.com  
phone: 3169427000

ThirdPartyAccount:

accountNumber: 768576394  
accountName: ASCENSION LIVING  
ContactDetails:  
addressLines: 777 N MCLEAN BLVD  
city: WICHITA  
state: KS  
postalCode: 672034980  
country: US  
email: lynnae.craft@ascension.org  
phone: 3163041073

shipReferences: 7982782

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX  
service: GROUND-RES

comments:

Ship via: FEDEX GROUND-RES-3rd party  
CLIENT ACCT BILL Account#: 768576394  
\*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\* !! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading !! \*\*IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS\*\*

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Order Items:

lineNumber: 1  
description: Blue/Spiral eco notebook  
lineType: New  
Quantity:  
    value: 100  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 4.350  
lineItemTotal: 435.000  
requestedShipDate: 2025-01-03 13:45:56  
requestedInHandsDate: 2025-01-03 13:45:56  
Program:  
    name: ASLIV  
endCustomerSalesOrder: 029522268  
productId: EC3090  
customerProductId: D020-12590  
lineItemGroupingId: 1  
Parts:  
    partGroup: 1  
    partId: 00EC3090BLU  
    customerSupplied: No  
    description: Blue/Spiral eco notebook  
    locationLinkId: 1  
Quantity:  
    value: 100

uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	2
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	ASCENSION LIVING
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	White
description:	ASCENSION LIVING
color:	WHITE Closest Available, no charge
fileName:	012ed36a-bdd4-4ae1-9523-829f550d25e4.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/012ed36a-bdd4-4ae1-9523-829f550d25e4.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/012ed36a-bdd4-4ae1-9523-829f550d25e4.eps</a>
transportMechanism:	Url
Charges:	
chargeId:	950
chargeName:	Screenprint Set Up
description:	
chargeType:	Setup
unitPrice:	64.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER