

STAPLES PROMOTIONAL PRODUCTS, CANADA

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|-----------------|---------|----------------|------------|
| Purchase Order: | 7962881 | Order Date: | 2024-11-27 |
| Total Amount: | 0.59 | Currency: | CAD |
| Is Rush Order: | Yes | Payment Terms: | NET45 |

Order Contacts:

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| Contact Type: | Bill |
| Account Name: | STAPLES PROMOTIONAL PRODUCTS, A/P D |
| attentionTo: | STAPLES PROMOTIONAL PRODUCTS, A/P D |
| address1: | 400 Pendant Dr., Unit B |
| city: | Mississauga |
| region: | ON |
| postalCode: | L5T2W6 |
| country: | CA |
| email: | payables@staples.com |
| phone: | 913-319-4510 |
| comments: | Email invoices to / Envoyer les Factures au Courriel suivant: payables@staples.com All invoices must reflect our PO# Toutes les factures doivent presenter notre no de bon de commande. |

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| Contact Type: | Expeditor |
| Account Number: | CLG |
| attentionTo: | TARA BLONDE |
| address1: | 730 42ND AVE SE |
| city: | Calgary |
| region: | AB |
| postalCode: | T2G 5N9 |
| country: | CA |
| email: | Tara.Blonde@Staples.com |
| phone: | 4036921804 |

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|---------------|----------------------------|
| Contact Type: | Sales |
| attentionTo: | ASHLEY ZINALLY |
| address1: | 55 INTERCHANGE WAY, UNIT 4 |
| city: | VAUGHAN |
| region: | ON |
| postalCode: | L4K 5W3 |
| country: | CA |

Order Shipments:
ContactDetails:

attentionTo: ELVA YUNG
companyName: DESJARDIN
addressLines: 9140 LESLIE ST
SUITE 101
city: RICHMOND HILL
state: ON
postalCode: L4B 0A9
country: CA
email: Tara.Blonde@Staples.com
phone: 9057646575

ThirdPartyAccount:
accountNumber: 884649730
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 400 Pendant Dr., Unit B
city: Mississauga
state: ON
postalCode: L5T2W6
country: CA
email: payables@staples.com
phone: 913-319-4510

shipReferences: 7962881
packingListRequired: Yes
blindShip: Yes
allowConsolidation: No

FreightDetails:
carrier: FDXCA
service: CA GROUND
Under 500 lbs: Ship via: FEDEX GROUND-
COMM-3rd Party Bill SPP Account#: 218817998
**If over 500 LB or palletized contact spp-
canadiancustoms@staples.com for further
instructions ** !! STAPLES PROMO PRODUCT'S
PO# must be entered in FIRST Reference Field
or on Bill of Lading !! Transporting shipments
classified as "hazardous materials" or "dangerous
goods" are to be shipped via 3rd party on the
vendor's freight account. It is the vendor's
responsibility to conform to the applicable
regulations published by IATA and/or TDG. The
safe transportation of hazardous material and
dangerous goods contents is the legal
responsibility of the shipper Vendors shall bill
SPP their discounted freight rates, published
rates will not be accepted.

comments:

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| Order Items: | |
| lineNumber: | 1 |
| description: | Green/Cynthia ballpoint pen Item: CYNTHIA BALLPOINT PEN Item Color: GREEN |
| lineType: | New |
| Quantity: | |
| value: | 1 |
| uom: | EA |
| ToleranceDetails: | |
| tolerance: | ExactOnly |
| allowPartialShipments: | No |
| unitPrice: | .594 |
| lineItemTotal: | .594 |
| requestedShipDate: | 2024-11-28 15:03:11 |
| requestedInHandsDate: | 2024-11-29 15:03:11 |
| Program: | |
| name: | SAMPLE |
| endCustomerSalesOrder: | 029402908 |
| productId: | G1249 |
| customerProductId: | W030-DESJ1 |
| lineItemGroupId: | 1 |
| Parts: | |
| partGroup: | 1 |
| partId: | 00G12490GRN |
| customerSupplied: | No |
| description: | Green/Cynthia ballpoint pen Item: CYNTHIA BALLPOINT PEN Item Color: GREEN |
| Quantity: | |
| value: | 1 |
| uom: | EA |
| Configuration: | |
| preProductionProof: | No |

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer's literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

Terms And Conditions:

salesChannel: SAMPLE

TaxInformations

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| taxId: | 84013 5867 RT0001 |
| taxType: | Hst-Gst |
| taxExempt: | |
| taxJurisdiction: | CAN |