

STAPLES PROMOTIONAL PRODUCTS, CANADA

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|-----------------|----------|----------------|------------|
| Purchase Order: | 7959158 | Order Date: | 2024-11-25 |
| Total Amount: | 1,391.60 | Currency: | USD |
| Is Rush Order: | No | Payment Terms: | NET45 |

Order Contacts:

| | |
|---------------|--|
| Contact Type: | Bill |
| Account Name: | STAPLES PROMOTIONAL PRODUCTS |
| attentionTo: | STAPLES PROMOTIONAL PRODUCTS |
| address1: | 10851 Mastin St, Ste 220 |
| city: | Overland Park |
| region: | KS |
| postalCode: | 66210 |
| country: | US |
| email: | InvoicesSPP@Staples.com |
| phone: | 913-319-3100 |
| comments: | All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100 |

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|-----------------|--------------------------|
| Contact Type: | Expeditor |
| Account Number: | KC |
| attentionTo: | EXPEDITING TEAM |
| address1: | 10851 Mastin St, Ste 220 |
| city: | Overland Park |
| region: | KS |
| postalCode: | 66210 |
| country: | US |
| email: | POEXPEDT@STAPLES.COM |
| phone: | 9133193100 |

Order Shipments:

ContactDetails:

| | |
|---------------|---|
| companyName: | STAPLES PROMOTIONAL PRODUCTS |
| addressLines: | 1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3 |
| city: | ORANGE CITY |
| state: | IA |
| postalCode: | 510419678 |
| country: | US |
| email: | POEXPEDT@STAPLES.COM |
| phone: | 712-737-0528 |

ThirdPartyAccount:
 accountNumber: 473376300
 accountName: STAPLES PROMOTIONAL PRODUCTS
 ContactDetails:
 attentionTo: STAPLES PROMOTIONAL PRODUCTS
 addressLines: 10851 Mastin St, Ste 220
 city: Overland Park
 state: KS
 postalCode: 66210
 country: US
 email: InvoicesSPP@Staples.com
 phone: 913-319-3100
 shipReferences: 7959158
 packingListRequired: Yes
 blindShip: No
 allowConsolidation: No
 FreightDetails:
 carrier: FEDEX
 service: GROUND
 Under 501 lbs: Ship via: FEDEX GROUND-COMM-COLLECT Account#: 473376300
 Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*
 Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below-- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!!

Order Items:
 lineNumber: 1
 description: Renew Duffel Navy blue
 lineType: Repeat
 Quantity:
 value: 40
 uom: EA

ToleranceDetails:

tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 33.750
lineItemTotal: 1391.600
requestedShipDate: 2024-12-04 11:03:11
Program:
 name: RSI-SUSTAINABILITY IN ACT
productId: BGR204
customerProductId: 2004242420001
lineItemGroupId: 1

Parts:

partGroup: 1
partId: 00BGR204NVY
customerSupplied: No
description: Renew Duffel Navy blue
locationLinkId: 1
Quantity:
 value: 40
 uom: EA

Configuration:

referenceNumber: 7910291
referenceNumberType: PurchaseOrder
preProductionProof: No

Locations:

locationLinkId: 1
locationId: 14
locationName: Centered Between Anchors - Front

Decorations:

decorationId: 1
decorationName: Silk Screened

Artwork:

instructions: Decoration Dimensions: 4"W |

Layers:

colorSystem: Pms
LayerOrStops:
 nameOrNumber: 186
 description: Red
 color: Red
 nameOrNumber: White
 description: White
 color: White
fileName: RSI tag 22 HR 2sc.eps
artworkType: ProductionReady

| | |
|---------------------|---------------------------|
| fileLocation: | Email |
| transportMechanism: | Email |
| Charges: | |
| chargeId: | 940 |
| chargeName: | SILK BAG TO FLEX TRANSFER |
| description: | |
| chargeType: | Run |
| unitPrice: | 1.040 |
| extendedPrice: | |
| Quantity: | |
| value: | 40 |
| uom: | EA |

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM