

## STAPLES PROMOTIONAL PRODUCTS, CANADA

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Purchase Order:	7928690	Order Date:	2024-10-31
Total Amount:	172.50	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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### Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	EXPEDITING TEAM
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	POEXPEDT@STAPLES.COM
phone:	9133193100

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### Order Shipments:

#### ContactDetails:

companyName:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3
city:	ORANGE CITY
state:	IA
postalCode:	510419678
country:	US
email:	POEXPEDT@STAPLES.COM
phone:	712-737-0528

ThirdPartyAccount:  
 accountNumber: 473376300  
 accountName: STAPLES PROMOTIONAL PRODUCTS  
 ContactDetails:  
 attentionTo: STAPLES PROMOTIONAL PRODUCTS  
 addressLines: 10851 Mastin St, Ste 220  
 city: Overland Park  
 state: KS  
 postalCode: 66210  
 country: US  
 email: InvoicesSPP@Staples.com  
 phone: 913-319-3100  
 shipReferences: 7928690  
 packingListRequired: Yes  
 blindShip: No  
 allowConsolidation: No  
 FreightDetails:  
 carrier: FEDEX  
 service: GROUND  
 Under 501 lbs: Ship via: FEDEX GROUND-COMM-COLLECT Account#: 473376300  
 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\*  
 \*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below-- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!!

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Order Items:  
 lineNumber: 1  
 description: Locus 6-in-1 Ballpoint Pen Blue  
 lineType: Repeat  
 Quantity:  
 value: 125  
 uom: EA

ToleranceDetails:

tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 1.200  
lineItemTotal: 172.500  
requestedShipDate: 2024-11-11 08:26:10

Program:

name: PHP66-ORANGE 76  
productId: I150  
customerProductId: 2004373670001  
lineItemGroupId: 1

Parts:

partGroup: 1  
partId: 00I15000BLU  
customerSupplied: No  
description: Locus 6-in-1 Ballpoint Pen Blue  
locationLinkId: 1  
Quantity:  
value: 125  
uom: EA

Configuration:

referenceNumber: 7186256  
referenceNumberType: PurchaseOrder  
preProductionProof: No

Locations:

locationLinkId: 1  
locationId: 1  
locationName: In line with wire gauge

Decorations:

decorationId: 1  
decorationName: 4-Color Process

Artwork:

Dimensions:

geometry: Rectangle  
useMaxLocationDimensions: No  
height: .1000  
width: 1.2000

Layers:

colorSystem: Pms  
LayerOrStops:  
nameOrNumber: 165  
description: Orange  
color: Orange  
nameOrNumber: 287

description: Blue  
color: Blue  
nameOrNumber: White  
description: White  
color: White  
fileName: 76 R outside R 3sc.eps  
artworkType: ProductionReady  
fileLocation: Email  
transportMechanism: Email

Charges:

chargeId: 85  
chargeName: Four Color Process Run Charge  
description:  
chargeType: Run  
unitPrice: .180  
extendedPrice:  
Quantity:  
value: 125  
uom: EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM