

STAPLES PROMOTIONAL PRODUCTS, CANADA

Purchase Order:	7927361	Order Date:	2024-10-30
Total Amount:	461.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	EXPEDITING TEAM
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	POEXPEDT@STAPLES.COM
phone:	9133193100

Order Shipments:

ContactDetails:

companyName:	DIVERSITY PRESS
addressLines:	4050 W 10TH ST
city:	INDIANAPOLIS
state:	IN
postalCode:	46222
country:	US
email:	POEXPEDT@STAPLES.COM
phone:	317-957-0936

ThirdPartyAccount:

accountNumber:	473376300
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7927361
packingListRequired:	Yes
blindShip:	No
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	GROUND
	Under 501 lbs: Ship via: FEDEX GROUND- COMM-3rd Party Bill SPP Account#: 473376300 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below- -- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!!
comments:	

Order Items:	
lineNumber:	1
description:	Magna Perfect Bound w/Smooth Cardbo Smooth/lined
lineType:	Repeat
Quantity:	
value:	100
uom:	EA

ToleranceDetails:

tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 4.610
lineItemTotal: 461.000
requestedShipDate: 2024-11-08 10:44:47
Program:
 name: CIGNA-CIGNA GROUP
productId: SC106
customerProductId: 2004401370001
lineItemGroupId: 1

Parts:

partGroup: 1
partId: 00SC1060SLIN
customerSupplied: No
description: Magna Perfect Bound w/Smooth Cardbo
Smooth/lined
locationLinkId: 1
Quantity:
 value: 100
 uom: EA

Configuration:

referenceNumber: 7707879
referenceNumberType: PurchaseOrder
preProductionProof: No

Locations:

locationLinkId: 1
locationId: 1
locationName: Front And Back Covers

Decorations:

decorationId: 1
decorationName: 4-Color Process

Artwork:

instructions: Decoration Dimensions: 11" W | refer to art:
526842 Cigna Group Circle Journal OI.pdf.

Layers:

colorSystem: Pms
LayerOrStops:
 nameOrNumber: 300
 description: Blue
 color: Blue
 nameOrNumber: 280
 description: Navy
 color: Navy

nameOrNumber:	361
description:	Green
color:	Green
nameOrNumber:	333
description:	Teal
color:	Teal
nameOrNumber:	White
description:	White
color:	White
fileName:	526842 Cigna Group Circle Jour
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM