

## STAPLES PROMOTIONAL PRODUCTS, CANADA

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Purchase Order:	7919184	Order Date:	2024-10-23
Total Amount:	3,375.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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### Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	JESSICA CANADY
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	Jessica.Canady@Staples.com
phone:	7127370909

Contact Type:	Sales
attentionTo:	GENEVIEVE CASHMAN
address1:	7822 DAVIDSON CT
city:	INVER GROVE HTS
region:	MN
postalCode:	55076
country:	US
phone:	6515032287

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### Order Shipments:

ContactDetails:

attentionTo:	OC KIT SHOP Q202410018
companyName:	SPP-OC KIT SHOP
addressLines:	1520 ALBANY PL SE DRIVEWAY 4
city:	ORANGE CITY
state:	IA
postalCode:	510419678
country:	US
email:	Jessica.Canady@Staples.com
phone:	9999999999
ThirdPartyAccount:	
accountNumber:	473376300
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7919184
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-  
COMM-3rd Party Bill SPP Account#: 473376300  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* --FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Black/Neoskin Hard Cover Journal
lineType:	Repeat
Quantity:	
value:	500
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	6.750
lineItemTotal:	3375.000
requestedShipDate:	2024-11-01 12:43:49
requestedInHandsDate:	2024-11-07 12:43:49
Program:	
name:	WLFG
endCustomerSalesOrder:	029194085
productId:	ST4143
customerProductId:	D030-16005
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4143BLK
customerSupplied:	No
description:	Black/Neoskin Hard Cover Journal

locationLinkId:	1
Quantity:	
value:	500
uom:	EA
Configuration:	
referenceNumber:	7665964
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	31
locationName:	Centered Front Bottom Between Edge and Elastic
Decorations:	
decorationId:	1
decorationName:	Deboss
Artwork:	
description:	WELLS FARGO PREMIER
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	REFERENCE
description:	ORDER NO : 209NATASHA
color:	REFERENCE

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Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SPECIAL ORDER