

## STAPLES PROMOTIONAL PRODUCTS, CANADA

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Purchase Order:	7915198	Order Date:	2024-10-21
Total Amount:	1,114.50	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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### Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	EXPEDITING TEAM
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	POEXPEDT@STAPLES.COM
phone:	9133193100

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### Order Shipments:

#### ContactDetails:

companyName:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3
city:	ORANGE CITY
state:	IA
postalCode:	510419678
country:	US
email:	POEXPEDT@STAPLES.COM
phone:	712-737-0528

ThirdPartyAccount:  
 accountNumber: 473376300  
 accountName: STAPLES PROMOTIONAL PRODUCTS  
 ContactDetails:  
 attentionTo: STAPLES PROMOTIONAL PRODUCTS  
 addressLines: 10851 Mastin St, Ste 220  
 city: Overland Park  
 state: KS  
 postalCode: 66210  
 country: US  
 email: InvoicesSPP@Staples.com  
 phone: 913-319-3100  
 shipReferences: 7915198  
 packingListRequired: Yes  
 blindShip: No  
 allowConsolidation: No  
 FreightDetails:  
 carrier: FEDEX  
 service: GROUND  
 Under 501 lbs: Ship via: FEDEX GROUND-COMM-COLLECT Account#: 473376300  
 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\*  
 \*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below-- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!!

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Order Items:  
 lineNumber: 1  
 description: Neoskin Hard Cover Journal Navy blue  
 lineType: Repeat  
 Quantity:  
 value: 150  
 uom: EA

ToleranceDetails:

tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	6.750
lineItemTotal:	1114.500
requestedShipDate:	2024-11-09 08:07:51
Program:	
name:	GUARD-GUARDIAN LIFE
productId:	ST4143
customerProductId:	2004479210001
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00ST4143NVY
customerSupplied:	No
description:	Neoskin Hard Cover Journal Navy blue
locationLinkId:	1
Quantity:	
value:	150
uom:	EA
Configuration:	
referenceNumber:	7880478
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	33
locationName:	Centered front top between edge and elastic
Decorations:	
decorationId:	1
decorationName:	Debossed
Artwork:	
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.5600
width:	3.0000
fileName:	3530232e-e8e5-4d8f-bc7c-2c7186bd75f3.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/3530232e-e8e5-4d8f-bc7c-2c7186bd75f3.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/3530232e-e8e5-4d8f-bc7c-2c7186bd75f3.eps</a>
transportMechanism:	Url

Charges:

chargeId:	330
chargeName:	Debossing / Embossing Run Char
description:	
chargeType:	Run
unitPrice:	.680
extendedPrice:	
Quantity:	
value:	150
uom:	EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM