

**STAPLES AVANTAGE CANADA**

---

Purchase Order:	7882604	Order Date:	2024-09-20
Total Amount:	237.60	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

---

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	LANESE WASHINGTON
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	Lanese.washington@staples.com
phone:	7127370813

Contact Type:	Sales
attentionTo:	LAURIE BOYD
address1:	25 ISLAND ROCK
city:	PLYMOUNT
region:	MA
postalCode:	02360
country:	US
phone:	6173044645

---

Order Shipments:

ContactDetails:

attentionTo:	BARBARA WARD
companyName:	LIBERTY MUTUAL SURETY
addressLines:	401 PLYMOUTH RD STE 450
city:	PLYMOUTH MEETING
state:	PA
postalCode:	194621636
country:	US
email:	Lanese.washington@staples.com
phone:	0
ThirdPartyAccount:	
accountNumber:	473376300
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7882604
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-  
COMM-3rd Party Bill SPP Account#: 473376300  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* --FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below--  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

---

Order Items:

lineNumber:	1
description:	Neoskin Journal Combo-DS Black
lineType:	Repeat
Quantity:	
value:	18
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	13.200
lineItemTotal:	237.600
requestedShipDate:	2024-09-21 07:30:07
Program:	
endCustomerSalesOrder:	028944175
productId:	ST4248
customerProductId:	2002385030001
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4248BLK
customerSupplied:	No
description:	Neoskin Journal Combo-DS Black
locationLinkId:	1
Quantity:	

value:	18
uom:	EA
Configuration:	
referenceNumber:	7836487
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	Centered On Front
Decorations:	
decorationId:	3
decorationName:	Debossed
Artwork:	
instructions:	Decoration Dimensions: 2.5" wide
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	DEBOSS
description:	DEBOSS
color:	DEBOSS
fileName:	Liberty Mutual Sure w-R H bw.e
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email

---

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPPONE