

## STAPLES AVANTAGE CANADA

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|                 |         |                |            |
|-----------------|---------|----------------|------------|
| Purchase Order: | 7785992 | Order Date:    | 2024-06-11 |
| Total Amount:   | 840.00  | Currency:      | USD        |
| Is Rush Order:  | No      | Payment Terms: | NET45      |

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### Order Contacts:

|               |                                                                                    |
|---------------|------------------------------------------------------------------------------------|
| Contact Type: | Bill                                                                               |
| Account Name: | STAPLES PROMOTIONAL PRODUCTS                                                       |
| attentionTo:  | STAPLES PROMOTIONAL PRODUCTS                                                       |
| address1:     | 10851 Mastin St, Ste 220                                                           |
| city:         | Overland Park                                                                      |
| region:       | KS                                                                                 |
| postalCode:   | 66210                                                                              |
| country:      | US                                                                                 |
| email:        | InvoicesSPP@Staples.com                                                            |
| phone:        | 913-319-3100                                                                       |
| comments:     | All invoices must reflect our PO# TAX EXEMPT<br>04-3390816 A/P Phone: 913-319-3100 |

|                 |                          |
|-----------------|--------------------------|
| Contact Type:   | Expeditor                |
| Account Number: | KC                       |
| attentionTo:    | EXPEDITING TEAM          |
| address1:       | 10851 Mastin St, Ste 220 |
| city:           | Overland Park            |
| region:         | KS                       |
| postalCode:     | 66210                    |
| country:        | US                       |
| email:          | POEXPEDT@STAPLES.COM     |
| phone:          | 9133193100               |

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### Order Shipments:

#### ContactDetails:

|               |                                                     |
|---------------|-----------------------------------------------------|
| companyName:  | STAPLES PROMOTIONAL PRODUCTS                        |
| addressLines: | 1520 ALBANY PLACE SE<br>RECEIVING DOCK, DRIVEWAY #3 |
| city:         | ORANGE CITY                                         |
| state:        | IA                                                  |
| postalCode:   | 510419678                                           |
| country:      | US                                                  |
| email:        | POEXPEDT@STAPLES.COM                                |
| phone:        | 712-737-0528                                        |

ThirdPartyAccount:  
 accountNumber: 473376300  
 accountName: STAPLES PROMOTIONAL PRODUCTS  
 ContactDetails:  
 attentionTo: STAPLES PROMOTIONAL PRODUCTS  
 addressLines: 10851 Mastin St, Ste 220  
 city: Overland Park  
 state: KS  
 postalCode: 66210  
 country: US  
 email: InvoicesSPP@Staples.com  
 phone: 913-319-3100  
 shipReferences: 7785992  
 packingListRequired: Yes  
 blindShip: No  
 allowConsolidation: No  
 FreightDetails:  
 carrier: FEDEX  
 service: GROUND  
 Under 501 lbs: Ship via: FEDEX GROUND-COMM-COLLECT Account#: 473376300  
 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\*  
 \*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below-- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!!

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Order Items:  
 lineNumber: 1  
 description: Aqua Journal Combo Gray  
 lineType: Repeat  
 Quantity:  
 value: 100  
 uom: EA

ToleranceDetails:

tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 8.400  
lineItemTotal: 840.000  
requestedShipDate: 2024-06-20 08:44:06

Program:

name: ZUR-ZURICH  
productId: EC3572  
customerProductId: 2003662410001  
lineItemGroupId: 1

Parts:

partGroup: 1  
partId: 00EC3572GRY  
customerSupplied: No  
description: Aqua Journal Combo Gray  
locationLinkId: s  
Quantity:  
value: 100  
uom: EA

Configuration:

referenceNumber: 7752294  
referenceNumberType: PurchaseOrder  
preProductionProof: No

Locations:

locationLinkId: 1  
locationId:  
locationName: Next to Clip

Decorations:

decorationId:  
decorationName: Screenprint/Silkscreen

Artwork:

instructions: Decoration Dimensions: 1.5"W |

Layers:

colorSystem: Other

LayerOrStops:

nameOrNumber: BLACK

description: BLACK

color: BLACK

fileName: Zurich w reg H bw.eps

artworkType: ProductionReady

fileLocation: Email

transportMechanism: Email

locationLinkId: 2

locationId:  
locationName: CENTERED ON FRONT  
Decorations:  
decorationId:  
decorationName: Screenprint/Silkscreen  
Artwork:  
instructions: Decoration Dimensions: 3"W |  
Layers:  
colorSystem: Other  
LayerOrStops:  
nameOrNumber: WHITE  
description: WHITE  
color: WHITE  
fileName: Zurich w reg SR bw.eps  
artworkType: ProductionReady  
fileLocation: Email  
transportMechanism: Email

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM