
Purchase Order:	7747358	Order Date:	2024-05-08
Total Amount:	4,979.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: kajas.markus@staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS
attentionTo: STAPLES PROMOTIONAL PRODUCTS
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: SL
attentionTo: KAJAS MARKUS
address1: 8610 Page Ave, Suite A
city: St. Louis
region: MO
postalCode: 63114
country: US
email: kajas.markus@staples.com

Contact Type: Sales
attentionTo: EILEEN MARTIN
address1: 3 LOVERS LANE
city: MEDFORD
region: NY
postalCode: 11763
country: US
phone: 5168529108

Order Shipments:

ContactDetails:

attentionTo: OC KIT SHOP
companyName: SPP-OC KIT SHOP
addressLines: 1520 ALBANY PL SE
city: ORANGE CITY
state: IA
postalCode: 510419678
country: US
email: kajas.markus@staples.com
phone: 7127370549

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7747358

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-
COMM-3rd Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below--
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Black/Donald Hard Cover Journal
lineType:	New
Quantity:	
value:	500
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	6.750
lineItemTotal:	3375.000
requestedShipDate:	2024-05-21 11:04:10
requestedInHandsDate:	2024-05-24 11:04:10
Program:	
name:	DELTT
endCustomerSalesOrder:	028303531
productId:	ST4177
customerProductId:	D020-13891
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4177BLK
customerSupplied:	No
description:	Black/Donald Hard Cover Journal

locationLinkId:	s
Quantity:	
value:	500
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Top Left Corner
Decorations:	
decorationId:	
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	DELIOTTE
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	368
description:	DOT
color:	GREEN
nameOrNumber:	WHITE
description:	TEXT
color:	WHITE
fileName:	deloitte logo
artworkType:	
fileLocation:	Email
transportMechanism:	Email
locationLinkId:	2
locationId:	
locationName:	Full Bleed
Decorations:	
decorationId:	
decorationName:	4 Color Process-DO NOT USE
Artwork:	
description:	DELOITTE VETERAN ART
instructions:	loose insert sheet inserted after cover.
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	

chargeType:	Run
unitPrice:	.544
extendedPrice:	
Quantity:	
value:	500
uom:	EA
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	1.664
extendedPrice:	
Quantity:	
value:	500
uom:	EA
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.680
extendedPrice:	
Quantity:	
value:	500
uom:	EA
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	64.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	32.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER