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Purchase Order:	7737026	Order Date:	2024-04-30
Total Amount:	7,535.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: maureen.harland-garcia@staples.com  
lineItemGroupingId: 1

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Order Contacts:

Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS  
attentionTo: STAPLES PROMOTIONAL PRODUCTS  
address1: 10851 Mastin St, Ste 220  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: SL  
attentionTo: MAUREEN HARLAND-GARCIA  
address1: 8610 Page Ave, Suite A  
city: St. Louis  
region: MO  
postalCode: 63114  
country: US  
email: maureen.harland-garcia@staples.com  
phone: 3146923138

Contact Type: Sales  
attentionTo: DONNA ARMSTRONG  
address1: 3970 CLAY STREET  
city: SAN FRANCISCO  
region: CA  
postalCode: 94118  
country: US

phone: 4156093644

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Order Shipments:

ContactDetails:

attentionTo: PO 0017653955  
companyName: BI WORLDWIDE  
addressLines: 7630 BUSH LAKE RD  
BI-BLDG1  
city: EDINA  
state: MN  
postalCode: 554392805  
country: US  
email: maureen.harland-garcia@staples.com  
phone: 6528444108

ThirdPartyAccount:

accountNumber: 1282W1  
accountName: BI WORLDWIDE

ContactDetails:

addressLines: 7630 BUSH LAKE RD  
BI-BLDG1  
city: EDINA  
state: MN  
postalCode: 554392805  
country: US  
email: Kirstin.Walter@biworldwide.com  
phone: 9528444108

shipReferences: 7737026

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS  
service: GROUND

comments:

Ship via: UPS GROUND-COMM-3rd party  
CLIENT ACCT BILL Account#: 1282W1  
\*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\* !! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading !! \*\*IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS\*\*

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Order Items:

lineNumber: 1  
description: White pearl/20 oz. Trend Setter Metallic Bottle  
lineType: New  
Quantity:  
    value: 600  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 11.172  
lineItemTotal: 6703.200  
requestedShipDate: 2024-05-10 15:17:15  
requestedInHandsDate: 2024-05-15 15:17:15  
Program:  
    name: TOYOL  
endCustomerSalesOrder: 028263493  
productId: DW305  
customerProductId: D240-10464  
lineItemGroupingId: 1  
Parts:  
    partGroup: 1  
    partId: 00DW3050WHP  
    customerSupplied: No  
    description: White pearl/20 oz. Trend Setter Metallic Bottle  
    locationLinkId: s  
Quantity:  
    value: 600

uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	TOYOTA TRI-LOCK LOGO
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	BLACK
description:	LOGO
color:	BLACK
locationLinkId:	2
locationId:	
locationName:	CENTERED ON BACK
Decorations:	
decorationId:	
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	TEAM USA
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	BLACK
description:	TEAM USA
color:	BLACK
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	1.280

extendedPrice:  
Quantity:  
value: 600  
uom: EA  
chargeId: 980  
chargeName: Set Up Charge  
description:  
chargeType: Setup  
unitPrice: 64.000  
extendedPrice:  
Quantity:  
value: 1  
uom: EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER