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Purchase Order:	7716496	Order Date:	2024-04-16
Total Amount:	10.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	AIMEE NIERODA
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	aimee.nieroda@staples.com
phone:	3145067525

Contact Type:	Sales
attentionTo:	EILEEN MARTIN
address1:	3 LOVERS LANE
city:	MEDFORD
region:	NY
postalCode:	11763
country:	US
phone:	5168529108

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Order Shipments:

ContactDetails:	
attentionTo:	GITA SEEBARRAN

companyName:	NORTHWELL HEALTH - CORP MKTING
addressLines:	2000 MARCUS AVE FL 1
city:	NEW HYDE PARK
state:	NY
postalCode:	110421069
country:	US
email:	aimee.nieroda@staples.com
phone:	5163216754
ThirdPartyAccount:	
accountNumber:	473376300
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7716496
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-  
COMM-3rd Party Bill SPP Account#: 105059965  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* --FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Gunmetal/Renzo Ballpoint Pen Item: RENZO BALLPOINT PEN Item Color: GUNMETAL
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	5.100
lineItemTotal:	5.100
requestedShipDate:	2024-04-18 15:48:21
requestedInHandsDate:	2024-04-19 15:48:21
Program:	
name:	SAMPLE
endCustomerSalesOrder:	028191339
productId:	G3373
customerProductId:	W020-9202
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G3373BKGM
customerSupplied:	No

description: Gunmetal/Renzo Ballpoint Pen Item: RENZO  
BALLPOINT PEN Item Color: GUNMETAL

Quantity:  
value: 1  
uom: EA

Configuration:  
preProductionProof: No

lineNumber: 2

description: Silver/Renzo Ballpoint Pen Item: RENZO  
BALLPOINT PEN Item Color: SILVER

lineType: New

Quantity:  
value: 1  
uom: EA

ToleranceDetails:  
tolerance: ExactOnly

allowPartialShipments: No

unitPrice: 5.100

lineItemTotal: 5.100

requestedShipDate: 2024-04-18 15:48:21

requestedInHandsDate: 2024-04-19 15:48:21

Program:  
name: SAMPLE

endCustomerSalesOrder: 028191339

productId: G3373

customerProductId: W020-9202

lineItemGroupId: 2

Parts:  
partGroup: 1  
partId: 00G3373BKCH  
customerSupplied: No

description: Silver/Renzo Ballpoint Pen Item: RENZO  
BALLPOINT PEN Item Color: SILVER

Quantity:  
value: 1  
uom: EA

Configuration:  
preProductionProof: No

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SAMPLE