
Purchase Order:	7713889	Order Date:	2024-04-15
Total Amount:	660.15	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	DENISE KING
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	Denise.King@Staples.com
phone:	3146923116

Order Shipments:

ContactDetails:	
companyName:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3
city:	ORANGE CITY
state:	IA
postalCode:	510419678
country:	US
email:	Denise.King@Staples.com
phone:	712-737-0528

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS
ContactDetails:
attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
shipReferences: 7713889
packingListRequired: Yes
blindShip: No
allowConsolidation: No
FreightDetails:
carrier: FEDEX
service: GROUND
Under 501 lbs: Ship via: FEDEX GROUND-
COMM-COLLECT Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.***
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** **If 501 to 8,000 LBS: Route per 'SPP
LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS
ARE 3RD PARTY BILL: Please see address below-
-- **Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
REFERENCE FIELD or on the Bill of Lading!!

Order Items:
lineNumber: 1
description: Medio Centre Sewn Notebook (5" X 7"
Smooth/lined - 3
lineType: Repeat
Quantity:
value: 75
uom: PK

ToleranceDetails:

tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 8.442
lineItemTotal: 660.150
requestedShipDate: 2024-04-29 10:21:12

Program:

name: LBRTY-LIMU EMU
productId: SC305
customerProductId: 2004462000001
lineItemGroupId: 1

Parts:

partGroup: 1
partId: 00SC3050SLIN
customerSupplied: No
description: Medio Centre Sewn Notebook (5" X 7"
Smooth/lined - 3
locationLinkId: s
Quantity:
value: 3
uom: EA

Configuration:

referenceNumber: 7669774
referenceNumberType: PurchaseOrder
preProductionProof: No

Locations:

locationLinkId: 1
locationId: 17
locationName: Front and back covers

Decorations:

decorationId: 1
decorationName: 4-Color Process

Artwork:

instructions: refer to art: LBRTY-P-905402-AK011b. Be sure
there is no scribl on the back.

Dimensions:

geometry: Rectangle
useMaxLocationDimensions: No
height: 7.0000
width: 10.0000
fileName: LBRTY-P-905402-AK011b
artworkType: ProductionReady
fileLocation: Email
transportMechanism: Email

locationLinkId:	2
locationId:	17
locationName:	Front and back covers
Decorations:	
decorationId:	1
decorationName:	4-Color Process
Artwork:	
instructions:	refer to art: LBRTY-P-905402-AK011c. Be sure there is no scribl on the back.
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	7.0000
width:	10.0000
fileName:	LBRTY-P-905402-AK011c
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email
locationLinkId:	3
locationId:	17
locationName:	Front and back covers
Decorations:	
decorationId:	1
decorationName:	4-Color Process
Artwork:	
instructions:	refer to art: LBRTY-P-905402-AK011d. Be sure there is no scribl on the back.
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	7.0000
width:	10.0000
fileName:	LBRTY-P-905402-AK011d
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email
Charges:	
chargeId:	893
chargeName:	Cellowrap Charge
description:	
chargeType:	Run
unitPrice:	.360
extendedPrice:	
Quantity:	

value:

75

uom:

EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM