
Purchase Order:	7698785	Order Date:	2024-04-03
Total Amount:	1,302.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	NELSON MILLER
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	nelson.miller@staples.com
phone:	9133194757

Order Shipments:

ContactDetails:	
companyName:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3
city:	ORANGE CITY
state:	IA
postalCode:	510419678
country:	US
email:	nelson.miller@staples.com
phone:	712-737-0528

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS
ContactDetails:
attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
shipReferences: 7698785
packingListRequired: Yes
blindShip: No
allowConsolidation: No
FreightDetails:
carrier: FEDEX
service: GROUND
Under 501 lbs: Ship via: FEDEX GROUND-
COMM-COLLECT Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.***
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** **If 501 to 8,000 LBS: Route per 'SPP
LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS
ARE 3RD PARTY BILL: Please see address below-
-- **Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
REFERENCE FIELD or on the Bill of Lading!!

Order Items:
lineNumber: 1
description: Aqua Ballpoint Pen Clear
lineType: Repeat
Quantity:
value: 1000
uom: EA
ToleranceDetails:

tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.590
lineItemTotal:	1302.000
requestedShipDate:	2024-04-22 11:16:48
Program:	
name:	LABC-LABCORP
productId:	EC112
customerProductId:	2004499770001
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00EC1120CLR
customerSupplied:	No
description:	Aqua Ballpoint Pen Clear
locationLinkId:	s
Quantity:	
value:	1000
uom:	EA
Configuration:	
referenceNumber:	7659998
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	On Clip
Decorations:	
decorationId:	1
decorationName:	Pad Printed
Artwork:	
instructions:	Please Print as Labcorp.com
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.1680
width:	.6250
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	PMS 2728
description:	Blue
color:	Blue
fileName:	8f422882-03e3-472c-9857-d28cd2361e19.eps

artworkType:	ProductionReady
fileLocation:	https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/8f422882-03e3-472c-9857-d28cd2361e19.eps
transportMechanism:	Url
locationLinkId:	2
locationId:	2
locationName:	In Line With Clip
Decorations:	
decorationId:	1
decorationName:	Silk Screened
Artwork:	
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.4030
width:	1.5000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	PMS 2728
description:	Blue
color:	Blue
fileName:	8f422882-03e3-472c-9857-d28cd2361e19.eps
artworkType:	ProductionReady
fileLocation:	https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/8f422882-03e3-472c-9857-d28cd2361e19.eps
transportMechanism:	Url
Charges:	
chargeId:	941
chargeName:	Printing/Pad Print Run Charge
description:	
chargeType:	Run
unitPrice:	.680
extendedPrice:	
Quantity:	
value:	1000
uom:	EA
chargeId:	950
chargeName:	Screenprint Set Up
description:	

chargeType:	Setup
unitPrice:	32.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	PROGRAM