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|-----------------|----------|----------------|------------|
| Purchase Order: | 7691301  | Order Date:    | 2024-03-27 |
| Total Amount:   | 1,080.00 | Currency:      | USD        |
| Is Rush Order:  | No       | Payment Terms: | NET45      |

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Digital Proof Request:  
required: Yes  
type: Email  
email: Linda.Schipper@Staples.com  
lineItemGroupingId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS  
attentionTo: STAPLES PROMOTIONAL PRODUCTS  
address1: 10851 Mastin St, Ste 220  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: OC  
attentionTo: LINDA SCHIPPER  
address1: 1520 Albany Place SE  
city: Orange City  
region: IA  
postalCode: 51041  
country: US  
email: Linda.Schipper@Staples.com  
phone: 7127370826

Contact Type: Sales  
attentionTo: DALE WOLF  
address1: 902 SOUTH MAIN ST  
city: SAUKVILLE  
region: WI  
postalCode: 53080  
country: US

phone: 4143338634

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Order Shipments:

ContactDetails:

attentionTo: KELLY DAVILA  
companyName: BRANDSAFWAY  
addressLines: 14950 HEATHROW FOREST PKWY  
city: HOUSTON  
state: TX  
postalCode: 770323847  
country: US  
email: Linda.Schipper@Staples.com  
phone: 2814045127

ThirdPartyAccount:

accountNumber: 923554670  
accountName: BRAND SAFWAY

ContactDetails:

addressLines:  
country: US  
email: kdavila@brandsafway.com  
phone: 2816742930

shipReferences: 7691301

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX  
service: GROUND

comments:

Ship via: FEDEX GROUND-COMM-3rd party  
CLIENT ACCT BILL Account#: 923554670  
\*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*  
\*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* !! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading !! \*\*IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS\*\*

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Order Items:  
lineNumber: 1  
description: Grey/Ronan Refillable7" X 9.5" Journal C  
lineType: New  
Quantity:  
    value: 100  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 10.800  
lineItemTotal: 1080.000  
requestedShipDate: 2024-04-11 11:21:08  
requestedInHandsDate: 2024-04-16 11:21:08  
Program:  
    name: BRNDS  
endCustomerSalesOrder: 028086312  
productId: ST4592  
customerProductId: D020-11067  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00ST4592GRY  
    customerSupplied: No  
    description: Grey/Ronan Refillable7" X 9.5" Journal C  
    locationLinkId: 1  
    Quantity:  
        value: 100  
        uom: EA  
Configuration:  
    preProductionProof: No  
Locations:  
    locationLinkId: 1  
    locationId: 12  
    locationName: Centered Front  
Decorations:  
    decorationId: 1  
    decorationName: Deboss  
    Artwork:  
    description: BRANDSAFWAY  
Dimensions:  
    geometry: Other  
    useMaxLocationDimensions: Yes

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER