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Purchase Order:	7691091	Order Date:	2024-03-27
Total Amount:	245.86	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	KYLER EVENSON
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Kyler.Evenson@Staples.com
phone:	3146923014

Contact Type:	Sales
attentionTo:	HOUSE ACCOUNTS-INTERNAL
address1:	7500 W 110TH ST
city:	OVERLAND PARK
region:	KS
postalCode:	66210
country:	US

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Order Shipments:

ContactDetails:	
attentionTo:	MIKAYLA PEPPER
companyName:	STAPLES PROMOTIONAL PRODUCTS

addressLines:	1191 W 16TH ST UNIT 58
city:	PELLA
state:	IA
postalCode:	502197708
country:	US
email:	Kyler.Evenson@Staples.com
phone:	0000000009
ThirdPartyAccount:	
accountNumber:	473376300
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7691091
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	GROUND-RES
	Under 501 lbs: Ship via: FEDEX GROUND-RES-3rd Party Bill SPP Account#: 105059965
	**Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.***
	***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---
	**Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!
comments:	

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Order Items:

lineNumber: 1  
description: Blue/2 Piece Gift Set  
lineType: New  
Quantity:  
    value: 1  
    uom: EA

ToleranceDetails:

    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 9.000  
lineItemTotal: 9.000  
requestedShipDate: 2024-03-27 10:01:00  
requestedInHandsDate: 2024-04-02 10:01:00

Program:

    name: SAMPLE  
endCustomerSalesOrder: 028085308  
productId: GF1049  
customerProductId: P010-17397  
lineItemGroupingId: 1

Parts:

    partGroup: 1  
    partId: 00GF1049BLU  
    customerSupplied: No  
    description: Blue/2 Piece Gift Set  
    locationLinkId: s  
Quantity:  
    value: 1  
    uom: EA

Configuration:

preProductionProof: No

Locations:

    locationLinkId: 1  
    locationId: 15  
    locationName: Debossed(ST155) - Centered on Front

Decorations:

    decorationId: 1  
    decorationName: Debossed

Artwork:

    description: 9733f23c-42a8-4eb0-81ce-43d43b414b9c

instructions: Orientation: Normal

Dimensions:

geometry: Rectangle

useMaxLocationDimensions:	No
height:	1.8610
width:	3.0000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	285
description:	PMS 285
color:	PMS 285
fileName:	Zscaler Bug R bw.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/9733f23c-42a8-4eb0-81ce-43d43b414b9c.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/9733f23c-42a8-4eb0-81ce-43d43b414b9c.eps</a>
transportMechanism:	Url
locationLinkId:	2
locationId:	14
locationName:	Debossed(ST155) - Bottom Right Corner
Decorations:	
decorationId:	1
decorationName:	Debossed
Artwork:	
description:	a167f8bc-086d-4427-b6e8-b2ed33c6936b
instructions:	Orientation: Normal
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	1.0000
width:	1.6120
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	285
description:	PMS 285
color:	PMS 285
fileName:	Zscaler Bug sc.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/a167f8bc-086d-4427-b6e8-b2ed33c6936b.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/a167f8bc-086d-4427-b6e8-b2ed33c6936b.eps</a>
transportMechanism:	Url
Charges:	

chargeId:	310
chargeName:	Debossing / Embossing Set-Up Charge
description:	
chargeType:	Setup
unitPrice:	64.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	310
chargeName:	Debossing / Embossing Set-Up Charge
description:	
chargeType:	Setup
unitPrice:	64.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	330
chargeName:	Debossing / Embossing Run Charge
description:	
chargeType:	Run
unitPrice:	.680
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	330
chargeName:	Debossing / Embossing Run Charge
description:	
chargeType:	Run
unitPrice:	.680
extendedPrice:	
Quantity:	
value:	1
uom:	EA
lineNumber:	6
description:	Black Journal/Neoskin Soft Cover Combo
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly

allowPartialShipments:	No
unitPrice:	11.500
lineItemTotal:	11.500
requestedShipDate:	2024-03-27 10:01:02
requestedInHandsDate:	2024-04-02 10:01:02
Program:	
name:	SAMPLE
endCustomerSalesOrder:	028085308
productId:	ST4842
customerProductId:	D020-17397
lineItemGroupingId:	6
Parts:	
customerSupplied:	No
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	CENTER FRONT
Decorations:	
decorationId:	
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	a167f8bc-086d-4427-b6e8-b2ed33c6936b
instructions:	Please also include a black pen Orientation:
Dimensions:	
geometry:	Circle
useMaxLocationDimensions:	No
diameter:	2.5000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	285
description:	PMS 285
color:	PMS 285
fileName:	Zscaler Bug sc.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/a167f8bc-086d-4427-b6e8-b2ed33c6936b.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/a167f8bc-086d-4427-b6e8-b2ed33c6936b.eps</a>
transportMechanism:	Url
Charges:	
chargeId:	950

chargeName:	Screenprint Set Up
description:	
chargeType:	Setup
unitPrice:	96.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SAMPLE