
Purchase Order:	7689682	Order Date:	2024-03-26
Total Amount:	0.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	MIKAYLA HINTZ
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Mikayla.Hintz@staples.com
phone:	9133193100
comments:	Please make sure that samples are BLANK.

Contact Type:	Sales
attentionTo:	HOUSE ACCOUNTS-INTERNAL
address1:	7500 W 110TH ST
city:	OVERLAND PARK
region:	KS
postalCode:	66210
country:	US

Order Shipments:

ContactDetails:	
attentionTo:	MIKAYLA PEPPER

companyName:	STAPLES
addressLines:	1191 W 16TH ST UNIT 58
city:	PELLA
state:	IA
postalCode:	502197708
country:	US
email:	Mikayla.Hintz@staples.com
phone:	0000000009
ThirdPartyAccount:	
accountNumber:	473376300
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7689682
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	GROUND-RES

comments:

Under 501 lbs: Ship via: FEDEX GROUND-
RES-3rd Party Bill SPP Account#: 105059965
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below--
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:

1

description:

Blue/Toscano Genuine Leather Non-Refill Item:
TOSCANO GENUINE LEATHER NON-REFILL
JOUR Item Color: BLUE

lineType:

New

Quantity:

value:

1

uom:

EA

ToleranceDetails:

tolerance:

ExactOnly

allowPartialShipments:

No

unitPrice:

.000

lineItemTotal:

.000

requestedShipDate:

2024-03-26 11:58:43

requestedInHandsDate:

2024-03-29 11:58:43

Program:

name:

SAMPLE

endCustomerSalesOrder:

028079777

productId:

ST4660

customerProductId:

D020-17364

lineItemGroupingId:

1

Parts:

partGroup:

1

partId:

00ST4660BLU

customerSupplied:

No

description: Blue/Toscano Genuine Leather Non-Refill Item:
TOSCANO GENUINE LEATHER NON-REFILL
JOUR Item Color: BLUE

Quantity:
value: 1
uom: EA

Configuration:
preProductionProof: No
lineNumber: 2

description: Blue/Toscano Genuine Leather Rfid Card H Item:
TOSCANO GENUINE LEATHER RFID CARD
HOLDER Item Color: BLUE

lineType: New

Quantity:
value: 1
uom: EA

ToleranceDetails:
tolerance: ExactOnly
allowPartialShipments: No
unitPrice: .000
lineItemTotal: .000
requestedShipDate: 2024-03-26 11:58:43
requestedInHandsDate: 2024-03-29 11:58:43
Program:
name: SAMPLE
endCustomerSalesOrder: 028079777
productId: ST148
customerProductId: P095-17364
lineItemGroupingId: 2

Parts:
partGroup: 1
partId: 00ST1480BLU
customerSupplied: No

description: Blue/Toscano Genuine Leather Rfid Card H Item:
TOSCANO GENUINE LEATHER RFID CARD
HOLDER Item Color: BLUE

Quantity:
value: 1
uom: EA

Configuration:
preProductionProof: No

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SAMPLE