
Purchase Order:	7682549	Order Date:	2024-03-19
Total Amount:	309.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: erika.keough@staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS
attentionTo: STAPLES PROMOTIONAL PRODUCTS
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: KC
attentionTo: ERIKA KEOUGH
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: erika.keough@staples.com
phone: 9133193100

Contact Type: Sales
attentionTo: DAREN PATTERSON
address1: 408 N CEDAR BLUFF RD, STE 451
city: KNOXVILLE
region: TN
postalCode: 37923
country: US

phone: 8655918613

Order Shipments:

ContactDetails:

attentionTo: KATIE HODGES-KLUCK
companyName: UTHC
addressLines: 2230 SUTHERLAND AVE
CHEROKEE MILLS SUITE 223
city: KNOXVILLE
state: TN
postalCode: 379192350
country: US
phone: 8659744222

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7682549

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-
COMM-3rd Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below--
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Charcoal/chrome/Top Notch 3-piece gift set
lineType:	New
Quantity:	
value:	10
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	30.900
lineItemTotal:	309.000
requestedShipDate:	2024-04-03 16:46:07
requestedInHandsDate:	2024-04-08 16:46:07
Program:	
name:	UTENN
endCustomerSalesOrder:	028048023
productId:	GF759
customerProductId:	P010-9340
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00GF759CHCR
customerSupplied:	No
description:	Charcoal/chrome/Top Notch 3-piece gift set

locationLinkId:	s
Quantity:	
value:	10
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	Barrel
Decorations:	
decorationId:	1
decorationName:	Reflection Laser
Artwork:	
description:	DENBO...CENTEREDSHORTCUT-R-3LINE (CMYK)
instructions:	Denbo Center for Humanities & the Arts - CenteredShortcut-R-3Line (CMYK)
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
locationLinkId:	2
locationId:	
locationName:	1 Side
Decorations:	
decorationId:	
decorationName:	Reflection Laser
Artwork:	
description:	DENBO...CENTEREDSHORTCUT-R-3LINE (CMYK)
instructions:	Denbo Center for Humanities & the Arts - CenteredShortcut-R-3Line (CMYK)
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
locationLinkId:	3
locationId:	
locationName:	Centered Front
Decorations:	
decorationId:	1
decorationName:	Deboss
Artwork:	
description:	DENBO...CENTEREDSHORTCUT-R-3LINE (CMYK)

instructions:

Denbo Center for Humanities & the Arts -
CenteredShortcut-R-3Line (CMYK)

Dimensions:

geometry:

Other

useMaxLocationDimensions:

Yes

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER