
Purchase Order:	7671495	Order Date:	2024-03-08
Total Amount:	831.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: nicole.ayers@staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS
attentionTo: STAPLES PROMOTIONAL PRODUCTS
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: OC
attentionTo: NICOLE AYERS
address1: 1520 Albany Place SE
city: Orange City
region: IA
postalCode: 51041
country: US
email: nicole.ayers@staples.com
phone: 7127370996

Contact Type: Sales
attentionTo: SAMANTHA PECK
address1: 20448 S HUNTER DRIVE
city: FRANKFORT
region: IL
postalCode: 60423
country: US

phone: 7085413664

Order Shipments:

ContactDetails:

attentionTo: JAY DEVEREUX
companyName: RICOH
addressLines: 6300 DIAGONAL HWY BLDG 5
US SERVICE CORPS
city: BOULDER
state: CO
postalCode: 803019270
country: US
phone: 0000000009

ThirdPartyAccount:

accountNumber: 633W7R
accountName: IBM ARIBA ORDERS - EDI

ContactDetails:

addressLines:
country: US
email: Leticia.Naomi.Tokusato@ibm.com
phone: 5555555555

shipReferences: 7671495

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Ship via: UPS GROUND-COMM-3rd party
CLIENT ACCT BILL Account#: 633W7R
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.***
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** !! CUST PO # must be entered in
FIRST Reference Field or on Bill of Lading !! **IF
ORDER IS LARGE ENOUGH TO PALLETIZE,
CONTACT FREIGHTROUTING@STAPLES.COM
FOR INSTRUCTIONS**

Order Items:

lineNumber: 1
description: Black/Neoskin Hard Cover Journal
lineType: New
Quantity:
 value: 100
 uom: EA

ToleranceDetails:

 tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 6.750
lineItemTotal: 675.000
requestedShipDate: 2024-03-25 13:33:04
requestedInHandsDate: 2024-03-29 13:33:04

Program:

 name: IBMMN
endCustomerSalesOrder: 028004155
productId: ST4143
customerProductId: D030-3667
lineItemGroupId: 1

Parts:

 partGroup: 1
 partId: 00ST4143BLK
 customerSupplied: No
 description: Black/Neoskin Hard Cover Journal
 locationLinkId: s
Quantity:
 value: 100
 uom: EA

Configuration:

preProductionProof: No

Locations:

 locationLinkId: 1
 locationId:
 locationName: CENTERED ON FRONT

Decorations:

 decorationId:
 decorationName: Screenprint/Silkscreen

 Artwork:

 description: VERTICAL REBUS

Dimensions:

 geometry: Rectangle
 useMaxLocationDimensions: No

height:	1.5000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	WHITE
description:	IMPRINT
color:	WHITE
locationLinkId:	2
locationId:	
locationName:	Non Standard
Decorations:	
decorationId:	
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	IBM SERVICE CORPS
instructions:	Centered on bottom of back of journal
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.6000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	WHITE
description:	IMPRINT
color:	WHITE
Charges:	
chargeId:	940
chargeName:	Screenprint Run Charge
description:	
chargeType:	Run
unitPrice:	.600
extendedPrice:	
Quantity:	
value:	100
uom:	EA
chargeId:	950
chargeName:	Screenprint Set Up
description:	
chargeType:	Setup
unitPrice:	48.000
extendedPrice:	
Quantity:	
value:	1

uom:	EA
chargeId:	950
chargeName:	Screenprint Set Up
description:	
chargeType:	Setup
unitPrice:	48.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER