
Purchase Order:	7665964	Order Date:	2024-03-04
Total Amount:	5,432.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: Jessica.Canady@Staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS
attentionTo: STAPLES PROMOTIONAL PRODUCTS
address1: 10851 Mastin St, Ste 220
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: OC
attentionTo: JESSICA CANADY
address1: 1520 Albany Place SE
city: Orange City
region: IA
postalCode: 51041
country: US
email: Jessica.Canady@Staples.com
phone: 7127370909

Contact Type: Sales
attentionTo: NATASHA FONTANA
address1: 211 HARMONY LANE
city: MASSAPEQUA PARK
region: NY
postalCode: 11762
country: US

Order Shipments:

ContactDetails:

attentionTo: SPP KIT SHOP
companyName: SPP KIT SHOP
addressLines: 1520 ALBANY PL SE
DRIVEWAY #4
city: ORANGE CITY
state: IA
postalCode: 510419678
country: US
phone: 5555555555

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7665964

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Black/Neoskin Hard Cover Journal
lineType:	Repeat
Quantity:	
value:	800
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	6.750
lineItemTotal:	5400.000
requestedShipDate:	2024-03-13 16:25:38
requestedInHandsDate:	2024-03-19 16:25:38
Program:	
name:	WLFG
endCustomerSalesOrder:	027978000
productId:	ST4143
customerProductId:	D030-7619
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4143BLK
customerSupplied:	No
description:	Black/Neoskin Hard Cover Journal

locationLinkId:	1
Quantity:	
value:	800
uom:	EA
Configuration:	
referenceNumber:	7083038
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	17
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	1
decorationName:	Deboss
Artwork:	
description:	WELLS FARGO PREMIER
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	REFERENCE
description:	ORDER NO : 209NATASHA
color:	REFERENCE
Charges:	
chargeId:	109
chargeName:	Deboss/Embossing Repeat Setup Charge
description:	
chargeType:	Setup
unitPrice:	32.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER