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Purchase Order:	7655911	Order Date:	2024-02-23
Total Amount:	6.23	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	STEPHANIE SIMMONS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Stephanie.Simmons@Staples.com
phone:	9133194663

Contact Type:	Sales
attentionTo:	HOUSE ACCOUNTS-INTERNAL
address1:	7500 W 110TH ST
city:	OVERLAND PARK
region:	KS
postalCode:	66210
country:	US

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Order Shipments:

ContactDetails:	
attentionTo:	STEPHANIE SIMMONS
companyName:	STAPLES PROMOTIONAL PRODUCTS

addressLines:	10851 MASTIN ST STE 220 82 CORPORATE WOODS
city:	OVERLAND PARK
state:	KS
postalCode:	662101687
country:	US
phone:	0000000009
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7655911
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND
	Under 501 lbs: Ship via: UPS GROUND- COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!
comments:	

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Order Items:  
lineNumber: 1  
description: Kraft/dotted/Medio Centre Sewn Notebook (5" Item: MEDIO CENTRE SEWN NOTEBOOK (5" X 7" WITH Item Color: KRAFT/DOTTED  
lineType: New  
Quantity:  
    value: 2  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 3.114  
lineItemTotal: 6.228  
requestedShipDate: 2024-02-24 16:07:18  
requestedInHandsDate: 2024-03-01 16:07:18  
Program:  
    name: SAMPLE  
endCustomerSalesOrder: 027936321  
productId: SC305  
customerProductId: D020-1508  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00SC3050KDOT  
    customerSupplied: No  
    description: Kraft/dotted/Medio Centre Sewn Notebook (5" Item: MEDIO CENTRE SEWN NOTEBOOK (5" X 7" WITH Item Color: KRAFT/DOTTED  
    Quantity:  
        value: 2  
        uom: EA  
Configuration:  
    preProductionProof: No

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested. Binding: Center sewn Book size: Medio 5x7" Paper Style: Bullet Corners: Round Cover material: Kraft

salesChannel:

SAMPLE