
Purchase Order:	7635113	Order Date:	2024-02-02
Total Amount:	1.19	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	WHITNEY KOELE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	whitney.koele@staples.com
phone:	7127374925

Contact Type:	Sales
attentionTo:	HOUSE ACCOUNTS-INTERNAL
address1:	7500 W 110TH ST
city:	OVERLAND PARK
region:	KS
postalCode:	66210
country:	US

Order Shipments:

ContactDetails:

attentionTo:	WHITNEY (SALTSGIVER) KOELE
companyName:	STAPLES PROMOTIONAL PRODUCTS

addressLines: 1520 ALBANY PL SE
city: ORANGE CITY
state: IA
postalCode: 510419678
country: US
phone: 0000000009

ThirdPartyAccount:
accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:
attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7635113
packingListRequired: Yes
blindShip: Yes
allowConsolidation: No

FreightDetails:
carrier: UPS
service: GROUND

comments: Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.***
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:	
lineNumber:	1
description:	Black/ColorPlay Key Ring
lineType:	New
Quantity:	
value:	2
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.000
lineItemTotal:	.000
requestedShipDate:	2024-02-09 15:30:12
requestedInHandsDate:	2024-02-14 15:30:12
Program:	
name:	TESTCATALOG
endCustomerSalesOrder:	027838367
productId:	G8015
customerProductId:	B315-3126
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00G80150BLK
customerSupplied:	No
description:	Black/ColorPlay Key Ring
locationLinkId:	1
Quantity:	
value:	2
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	4
locationName:	Centered on Front
Decorations:	
decorationId:	1
decorationName:	Laser Engraved
Artwork:	
description:	Bridgestone B bw.eps
instructions:	Orientation: Normal
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No

height:	.6250
width:	.6830
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	5455
description:	PMS 5455
color:	PMS 5455
fileName:	Bridgestone B bw.eps
artworkType:	ProductionReady
fileLocation:	https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Thumbnail/2b153061-76ce-4f71-8030-459df2b12984.png
transportMechanism:	Url
Charges:	
chargeId:	640
chargeName:	Laser Engrave Run Chrg-Dec Loc x Qty
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	2
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested. please send proofs for approval to whitney.koele@staples.com

salesChannel:

SAMPLE