Purchase Order: 7584069 Order Date: 2023-12-14

Total Amount: 502.50 Currency: USD Is Rush Order: No Payment Terms: NET45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS attentionTo: STAPLES PROMOTIONAL PRODUCTS

address1: 10851 Mastin St, Ste 220

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: KC

attentionTo: NELSON MILLER

address1: 10851 Mastin St. Ste 220

city: Overland Park

region: KS
postalCode: 66210
country: US

email: nelson.miller@staples.com

phone: 9133194757

Order Shipments:

ContactDetails:

companyName: SPP-PROPRIETARY-OC

addressLines: 1520 ALBANY PL SE

RECEIVING DOCK, DRIVEWAY #3

city: ORANGE CITY

state: IA

postalCode: 510419678

country: US

phone: unknown

ThirdPartyAccount:

accountNumber: 211A1R

STAPLES PROMOTIONAL PRODUCTS accountName: ContactDetails: STAPLES PROMOTIONAL PRODUCTS attentionTo: addressLines: 10851 Mastin St, Ste 220 Overland Park city: state: KS postalCode: 66210 country: US email: InvoicesSPP@Staples.com phone: 913-319-3100 shipReferences: 7584069 packingListRequired: Yes blindShip: No allowConsolidation: No FreightDetails: **UPS** carrier: **GROUND** service: Under 501 lbs: Ship via: UPS GROUND-COMM-COLLECT Account#: 211A1R **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** *** Haz Mat shipping comments: directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!! Order Items: lineNumber: 1 description: Gray/Nomad Must Haves Messenger lineType: New Quantity: value: 25 EΑ uom: ToleranceDetails:

ExactOnly

tolerance:

allowPartialShipments: No unitPrice: 20.100 502.500 lineItemTotal: 2023-12-15 07:43:23 requestedShipDate: Program: productId: **BG400** customerProductId: 81KVD 25 lineItemGroupingId: 1 Parts: partGroup: 1 partId: 00BG4000GRY customerSupplied: No description: Gray/Nomad Must Haves Messenger Quantity: 25 value: uom: EA Configuration: preProductionProof: No Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment Terms And Conditions: unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial

> shipments not shipped within time specified for delivery. Acknowledge and advise immediately if

unable to make shipment as requested.

PROGRAM

salesChannel: