
Purchase Order:	7581564	Order Date:	2023-12-12
Total Amount:	516.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:

required:	Yes
type:	Email
email:	Donna.Hunt@Staples.com
lineItemGroupingId:	1

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	DONNA HUNT
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	Donna.Hunt@Staples.com
phone:	3146923147

Contact Type:	Sales
attentionTo:	BETSY SPROUL
address1:	1832 N DAYTON ST
city:	CHICAGO
region:	IL
postalCode:	60614
country:	US

phone: 3126438595

Order Shipments:

ContactDetails:

attentionTo: BETSY SPROUL
companyName: STAPLES PROMOTIONAL PRODUCTS
addressLines: 1832 N DAYTON ST
city: CHICAGO
state: IL
postalCode: 606145003
country: US
email: betsy.sproul@staplespromoproducts.com
phone: 3126438595

ThirdPartyAccount:

accountNumber: 105059965
accountName: BETSY SPROUL SAMPLE ACCOUNT

ContactDetails:

addressLines:
country: US
email: betsy.sproul@staples.com
phone: 3125603781

shipReferences: 7581564

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: PRIORITY OVRNT

comments:

Ship via: FEDEX PRIORITY OVRNT-COMM-3rd party CLIENT ACCT BILL Account#: 105059965
Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.
Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods !! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading !! **IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS**

Order Items:
lineNumber: 1
description: White/Fabrizio Soft Cover Journal
lineType: New
Quantity:
 value: 20
 uom: EA
ToleranceDetails:
 tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 5.400
lineItemTotal: 108.000
requestedShipDate: 2024-01-02 13:51:22
requestedInHandsDate: 2024-01-03 13:51:22
Program:
 name: APPLE
endCustomerSalesOrder: 027600991
productId: ST4171
customerProductId: D020-3632
lineItemGroupId: 1
Parts:
 partGroup: 1
 partId: 00ST4171WHT
 customerSupplied: No
 description: White/Fabrizio Soft Cover Journal
 locationLinkId: 1
 Quantity:
 value: 20
 uom: EA
Configuration:
 preProductionProof: No
Locations:
 locationLinkId: 1
 locationId:
 locationName: CENTERED ON FRONT
Decorations:
 decorationId:
 decorationName: Deboss
 Artwork:
 description: T
Typesets:
Dimensions:
 geometry: Other

useMaxLocationDimensions:	Yes
Charges:	
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	64.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
lineNumber:	3
description:	Navy blue/Fabrizio Soft Cover Journal
lineType:	New
Quantity:	
value:	20
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	5.400
lineItemTotal:	108.000
requestedShipDate:	2024-01-02 13:51:23
requestedInHandsDate:	2024-01-03 13:51:23
Program:	
name:	APPLE
endCustomerSalesOrder:	027600991
productId:	ST4171
customerProductId:	D020-3632
lineItemGroupId:	3
Parts:	
partGroup:	1
partId:	00ST4171NVY
customerSupplied:	No
description:	Navy blue/Fabrizio Soft Cover Journal
locationLinkId:	1
Quantity:	
value:	20
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	

locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	
decorationName:	Deboss
Artwork:	
description:	T
Typesets:	
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Charges:	
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	64.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
lineNumber:	5
description:	Gray/Fabrizio Soft Cover Journal
lineType:	New
Quantity:	
value:	20
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	5.400
lineItemTotal:	108.000
requestedShipDate:	2024-01-02 13:51:23
requestedInHandsDate:	2024-01-03 13:51:23
Program:	
name:	APPLE
endCustomerSalesOrder:	027600991
productId:	ST4171
customerProductId:	D020-3632
lineItemGroupId:	5
Parts:	
partGroup:	1
partId:	00ST4171GRY
customerSupplied:	No
description:	Gray/Fabrizio Soft Cover Journal

locationLinkId:	1
Quantity:	
value:	20
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	
decorationName:	Deboss
Artwork:	
description:	T
Typesets:	
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Charges:	
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	64.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SAMPLE