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Purchase Order:	7564621	Order Date:	2023-11-30
Total Amount:	292.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	DEION RHONE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	deion.rhone@staples.com
phone:	9133194587

Contact Type:	Sales
attentionTo:	GINA RINEY
address1:	645 SIMMONS AVE
city:	ST LOUIS
region:	MO
postalCode:	63122
country:	US
phone:	3145181969

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Order Shipments:

ContactDetails:	
attentionTo:	DEMOND PHAGANS

companyName:	EMERSON
addressLines:	3535 EMERSON PKWY STE C
city:	GONZALES
state:	LA
postalCode:	707378136
country:	US
email:	DEMOND.PHAGANS@EMERSON.COM
phone:	2256217154
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	10851 Mastin St, Ste 220
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7564621
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Silver/Neoskin Soft Cover Journal
lineType:	New
Quantity:	
value:	50
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	4.650
lineItemTotal:	292.200
requestedShipDate:	2023-12-11 13:15:03
requestedInHandsDate:	2023-12-14 13:15:03
Program:	
name:	EMERSON
endCustomerSalesOrder:	027523958
productId:	ST4158
customerProductId:	657585
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4158SLV
customerSupplied:	No
description:	Silver/Neoskin Soft Cover Journal

locationLinkId:	s
Quantity:	
value:	50
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Centered Front Bottom Between Edge and Elastic
Decorations:	
decorationId:	
decorationName:	Deboss
Artwork:	
description:	EMERS-MAIN
instructions:	Special Placement: Bottom Right
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.8370
width:	2.0000
fileName:	Emerson and symbol silver S sc.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/cd31bc70-1a61-4125-a193-ba43d6126aef.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/cd31bc70-1a61-4125-a193-ba43d6126aef.eps</a>
transportMechanism:	Url
fileName:	Virtual
artworkType:	VirtualProof
fileLocation:	<a href="https://designer.artifi.net/Designer/Services/GetPreviewImage?websiteId=136&amp;webApiClientKey=5dd78a25-c22d-4ffe-a36e-b803f90702af&amp;customizedProductId=22092238&amp;angleId=271265&amp;isThumbnail=False">https://designer.artifi.net/Designer/Services/GetPreviewImage?websiteId=136&amp;webApiClientKey=5dd78a25-c22d-4ffe-a36e-b803f90702af&amp;customizedProductId=22092238&amp;angleId=271265&amp;isThumbnail=False</a>
transportMechanism:	Url
locationLinkId:	2
locationId:	
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	
decorationName:	Four Color Process
Artwork:	
description:	EMERS-MAIN

Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	2.6010
width:	3.0000
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	2905
description:	
color:	
nameOrNumber:	298C
description:	298C
color:	298C
nameOrNumber:	2146
description:	
color:	
nameOrNumber:	2766
description:	
color:	
fileName:	Go Boldly blue 4c.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/2aeeb616-b4e3-4c89-9ccb-2bcecab46cdb.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/2aeeb616-b4e3-4c89-9ccb-2bcecab46cdb.eps</a>
transportMechanism:	Url
fileName:	Virtual
artworkType:	VirtualProof
fileLocation:	<a href="https://designer.artifi.net/Designer/Services/GetPreviewImage?websiteId=136&amp;webApiClientKey=5dd78a25-c22d-4ffe-a36e-b803f90702af&amp;customizedProductId=22092238&amp;angleId=271265&amp;isThumbnail=False">https://designer.artifi.net/Designer/Services/GetPreviewImage?websiteId=136&amp;webApiClientKey=5dd78a25-c22d-4ffe-a36e-b803f90702af&amp;customizedProductId=22092238&amp;angleId=271265&amp;isThumbnail=False</a>
transportMechanism:	Url
Charges:	
chargeId:	2
chargeName:	Running Chg 1 AS
description:	
chargeType:	Order
unitPrice:	.600
extendedPrice:	
Quantity:	
value:	50
uom:	EA

chargeId: 3  
chargeName: Running Chg 1 AS  
description:  
chargeType: Order  
unitPrice: .594  
extendedPrice:  
Quantity:  
value: 50  
uom: EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPPONE