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Purchase Order:	7556461	Order Date:	2023-11-21
Total Amount:	865.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	LAUREN JONES
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	Lauren.Jones@staples.com

Contact Type:	Sales
attentionTo:	HOUSE ACCOUNTS-INTERNAL
address1:	7500 W 110TH ST
city:	OVERLAND PARK
region:	KS
postalCode:	66210
country:	US

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Order Shipments:

ContactDetails:	
attentionTo:	TA TANISHA ROBINSON
companyName:	EATON CORPORATION
addressLines:	7061 FOX MEADOW LN APT 913

city: RALEIGH  
state: NC  
postalCode: 276167650  
country: US  
email: TaTanishaMRobinson@eaton.com  
phone: 8285056896

ThirdPartyAccount:  
accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:  
attentionTo: STAPLES PROMOTIONAL PRODUCTS  
addressLines: 10851 Mastin St, Ste 220  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 7556461  
packingListRequired: Yes  
blindShip: Yes  
allowConsolidation: No

FreightDetails:  
carrier: UPS  
service: GROUND

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*\*  
\*\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

comments:

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Order Items:  
lineNumber: 1  
description: Charcoal/chrome/Top Notch 3-piece gift set  
lineType: New  
Quantity:  
    value: 28  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 30.900  
lineItemTotal: 865.200  
requestedShipDate: 2023-11-30 15:33:04  
requestedInHandsDate: 2023-12-04 15:33:04  
Program:  
    name: STAPLESPROMO  
endCustomerSalesOrder: 027476664  
productId: GF759  
customerProductId: 631355  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00GF759CHCR  
    customerSupplied: No  
    description: Charcoal/chrome/Top Notch 3-piece gift set  
    locationLinkId: 1  
    Quantity:  
        value: 28  
        uom: EA  
Configuration:  
    preProductionProof: No  
Locations:  
    locationLinkId: 1  
    locationId:  
    locationName: Centered Front  
Decorations:  
    decorationId:  
    decorationName: Reflection Laser  
    Artwork:  
    description: 512885 Eaton Corporation.EPS  
Dimensions:  
    geometry: Rectangle  
    useMaxLocationDimensions: No  
    height: 1.0420

width: 1.5000  
Layers:  
colorSystem: Pms  
LayerOrStops:  
nameOrNumber: Laser  
description: Laser Engraving  
color: Laser Engraving  
fileName: 512885 Eaton Corporation.EPS  
artworkType: ProductionReady  
fileLocation: HTTPS://BINATED.COM/BI/0D9W1Q  
transportMechanism: Url  
fileName: Virtual  
artworkType: VirtualProof  
fileLocation: https://designer.artifi.net/Designer/Services/GetP  
reviewImage?websiteId=136&webApiClientKey=  
5dd78a25-c22d-4ffe-a36e-  
b803f90702af&customizedProductId=21785702  
&angleId=387988&isThumbnail=False  
transportMechanism: Url

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.\*\*\*EXACT QUANTITIES MUST SHIP-THIS IS A SPP.COM CUSTOMER\*\*\* \*\*PLEASE SHIP AS SOON AS POSSIBLE\*\*\*

salesChannel:

SPP.COM