
Purchase Order:	7502701	Order Date:	2023-10-11
Total Amount:	2,840.48	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:

required:	Yes
type:	Email
email:	Jessica.Canady@Staples.com
lineItemGroupingId:	1

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS
attentionTo:	STAPLES PROMOTIONAL PRODUCTS
address1:	10851 Mastin St, Ste 220
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	JESSICA CANADY
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	Jessica.Canady@Staples.com
phone:	7127370909

Contact Type:	Sales
attentionTo:	NATASHA FONTANA
address1:	211 HARMONY LANE
city:	MASSAPEQUA PARK
region:	NY
postalCode:	11762
country:	US

Order Shipments:

ContactDetails:

attentionTo: DELLA PRATHER
companyName: WELLS FARGO ADVISORS
addressLines: 2400 DALLAS PKWY STE 100
city: PLANO
state: TX
postalCode: 750934371
country: US
phone: 9999999999

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS
addressLines: 10851 Mastin St, Ste 220
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7502701

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below--
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Brown/Fabrizio Junior Portfolio
lineType:	New
Quantity:	
value:	130
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	10.800
lineItemTotal:	1404.000
requestedShipDate:	2023-10-25 15:00:29
requestedInHandsDate:	2023-10-30 15:00:29
Program:	
name:	WLFG
endCustomerSalesOrder:	027216645
productId:	ST4238
customerProductId:	D030-15872
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4238BRN
customerSupplied:	No
description:	Brown/Fabrizio Junior Portfolio

locationLinkId:	1
Quantity:	
value:	130
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	21
locationName:	Centered on Front on Bottom Right
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	WELLS FARGO ADVISORS
instructions:	*****insert pen into notebooks*****
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	872
description:	LOGO
color:	GOLD
nameOrNumber:	WHITE
description:	LOGO
color:	WHITE
fileName:	Art
artworkType:	ProductionReady
fileLocation:	HTTPS://BINATED.COM/BI/ZG419P
transportMechanism:	Url
Charges:	
chargeId:	380
chargeName:	Drop/Split Shipment Charge
description:	
chargeType:	Order
unitPrice:	6.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	577
chargeName:	Insertion Fee

description:	
chargeType:	Order
unitPrice:	.176
extendedPrice:	
Quantity:	
value:	130
uom:	EA
chargeId:	940
chargeName:	Screenprint Run Charge
description:	
chargeType:	Run
unitPrice:	1.200
extendedPrice:	
Quantity:	
value:	130
uom:	EA
chargeId:	950
chargeName:	Screenprint Set Up
description:	
chargeType:	Setup
unitPrice:	96.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
lineNumber:	6
description:	Gun Metal/Luigi Ballpoint Pen
lineType:	New
Quantity:	
value:	200
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.080
lineItemTotal:	216.000
requestedShipDate:	2023-10-25 15:00:29
requestedInHandsDate:	2023-10-30 15:00:29
Program:	
name:	WLFG
endCustomerSalesOrder:	027216645
productId:	G4051
customerProductId:	W020-15872
lineItemGroupId:	6

Parts:

partGroup: 1
partId: 00G40510GMT
customerSupplied: No
description: Gun Metal/Luigi Ballpoint Pen
locationLinkId: s
Quantity:
value: 200
uom: EA

Configuration:

preProductionProof: No

Locations:

locationLinkId: 1
locationId:
locationName: Barrel

Decorations:

decorationId:
decorationName: Laser Engraving

Artwork:

description: WFA LOGO

Dimensions:

geometry: Other
useMaxLocationDimensions: Yes

locationLinkId: 2

locationId:
locationName: Side of Barrel

Decorations:

decorationId:
decorationName: Laser Engraving

Artwork:

description: ADVISORS NAME AND PHONE

Dimensions:

geometry: Other
useMaxLocationDimensions: Yes

Charges:

chargeId: 210
chargeName: Copy Change Set-Up (Per Location) Grid Charge
description:
chargeType: Setup
unitPrice: 36.000
extendedPrice:
Quantity:
value: 1
uom: EA

chargeId:	610
chargeName:	Laser Engrave Set Up Charge
description:	
chargeType:	Setup
unitPrice:	42.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	640
chargeName:	Laser Engrave Run Chrg-Dec Loc x Qty
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	200
uom:	EA
chargeId:	640
chargeName:	Laser Engrave Run Chrg-Dec Loc x Qty
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	200
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER