
Purchase Order:	7415479	Order Date:	2023-08-01
Total Amount:	562.80	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: Holly.McCollam@Staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: KC
attentionTo: HOLLY MCCOLLAM
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: Holly.McCollam@Staples.com
phone: 4198612083

Contact Type: Sales
attentionTo: BETSY GREEN
address1: 411 W. ONTARIO #425
city: CHICAGO
region: IL
postalCode: 60654
country: US

phone: 3128484534

Order Shipments:

ContactDetails:

attentionTo: C/O FREEMAN BOOTH 101 (ACCENTU
companyName: FREEMAN EXPOSITIONS
addressLines: 3323 N PANAM EXPY STE 126
ALPFA CONVENTION 2023
city: SAN ANTONIO
state: TX
postalCode: 782192302
country: US
phone: 0000000009

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7415479

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: PRIORITY OVRNT

comments:

Under 501 lbs: Ship via: FEDEX PRIORITY
OVRNT-COMM-3rd Party Bill SPP Account#:
473376300 **Transporting hazardous materials
or dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Smooth/lined/Medio Centre Sewn Notebook (5" X 7"
lineType:	Repeat
Quantity:	
value:	200
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	2.814
lineItemTotal:	562.800
requestedShipDate:	2023-08-11 08:54:58
requestedInHandsDate:	2023-08-14 08:54:58
Program:	
name:	ACCEN
endCustomerSalesOrder:	026820511
productId:	SC305
customerProductId:	D020-3547
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00SC3050SLIN
customerSupplied:	No

description:	Smooth/lined/Medio Centre Sewn Notebook (5" X 7"
locationLinkId:	1
Quantity:	
value:	200
uom:	EA
Configuration:	
referenceNumber:	6917221
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Front and Back Covers
Decorations:	
decorationId:	
decorationName:	Four Color Process
Artwork:	
description:	CHANGE IS EVERYWHERE DANDELION
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes

Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SPECIAL ORDER