
Purchase Order:	7407942	Order Date:	2023-07-25
Total Amount:	241.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: aimee.nieroda@staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: SL
attentionTo: AIMEE NIERODA
address1: 8610 Page Ave, Suite A
city: St. Louis
region: MO
postalCode: 63114
country: US
email: aimee.nieroda@staples.com
phone: 3145067525

Contact Type: Sales
attentionTo: EILEEN MARTIN
address1: 3 LOVERS LANE
city: MEDFORD
region: NY
postalCode: 11763
country: US

phone: 5168529108

Order Shipments:

ContactDetails:

attentionTo: KARINE RUIZ
companyName: LENOX HILL HOSPITAL
addressLines: 107 E 76TH ST
PO #1523033899
city: NEW YORK
state: NY
postalCode: 100211801
country: US
phone: 2124346783

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7407942

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below--
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Blue/Cynthia Ballpoint Pen
lineType:	Reference
Quantity:	
value:	100
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.594
lineItemTotal:	59.400
requestedShipDate:	2023-08-10 14:27:56
requestedInHandsDate:	2023-08-14 14:27:56
Program:	
name:	NSLIJ
endCustomerSalesOrder:	026782978
productId:	G1249
customerProductId:	W030-8155
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G12490BLU
customerSupplied:	No
description:	Blue/Cynthia Ballpoint Pen

locationLinkId:	s
Quantity:	
value:	100
uom:	EA
Configuration:	
referenceNumber:	6962707
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Next to Clip
Decorations:	
decorationId:	
decorationName:	Four Color Process
Artwork:	
description:	LENOX HILL HOSPITAL
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	4CP
description:	LENOX HILL HOSPITAL
color:	4CP
locationLinkId:	2
locationId:	
locationName:	Next to Clip
Decorations:	
decorationId:	
decorationName:	Four Color Process
Artwork:	
description:	ORTHOPAEDIC INSTITUTE + PHONE #
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	4CP
description:	ORTHOPAEDIC INSTITUTE + PHONE
color:	4CP
Charges:	

chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.210
extendedPrice:	
Quantity:	
value:	100
uom:	EA
lineNumber:	4
description:	Red/Cynthia Ballpoint Pen
lineType:	Reference
Quantity:	
value:	100
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.594
lineItemTotal:	59.400
requestedShipDate:	2023-08-10 14:27:56
requestedInHandsDate:	2023-08-14 14:27:56
Program:	
name:	NSLIJ
endCustomerSalesOrder:	026782978
productId:	G1249
customerProductId:	W030-8155
lineItemGroupingId:	4
Parts:	
partGroup:	1
partId:	00G12490RED
customerSupplied:	No
description:	Red/Cynthia Ballpoint Pen
locationLinkId:	s
Quantity:	
value:	100
uom:	EA
Configuration:	
referenceNumber:	6962707
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	

locationName:	Next to Clip
Decorations:	
decorationId:	
decorationName:	Four Color Process
Artwork:	
description:	LENOX HILL HOSPITAL
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	4CP
description:	LENOX HILL HOSPITAL
color:	4CP
locationLinkId:	2
locationId:	
locationName:	Next to Clip
Decorations:	
decorationId:	
decorationName:	Four Color Process
Artwork:	
description:	ORTHOPAEDIC INSTITUTE + PHONE #
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	4CP
description:	ORTHOPAEDIC INSTITUTE + PHONE
color:	4CP
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.210
extendedPrice:	
Quantity:	
value:	100
uom:	EA
lineNumber:	7
description:	Purple/Cynthia Ballpoint Pen

lineType:	Reference
Quantity:	
value:	100
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.594
lineItemTotal:	59.400
requestedShipDate:	2023-08-10 14:27:56
requestedInHandsDate:	2023-08-14 14:27:56
Program:	
name:	NSLIJ
endCustomerSalesOrder:	026782978
productId:	G1249
customerProductId:	W030-8155
lineItemGroupingId:	7
Parts:	
partGroup:	1
partId:	00G12490PPL
customerSupplied:	No
description:	Purple/Cynthia Ballpoint Pen
locationLinkId:	s
Quantity:	
value:	100
uom:	EA
Configuration:	
referenceNumber:	6962707
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Next to Clip
Decorations:	
decorationId:	
decorationName:	Four Color Process
Artwork:	
description:	LENOX HILL HOSPITAL
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other

LayerOrStops:	
nameOrNumber:	4CP
description:	LENOX HILL HOSPITAL
color:	4CP
locationLinkId:	2
locationId:	
locationName:	Next to Clip
Decorations:	
decorationId:	
decorationName:	Four Color Process
Artwork:	
description:	ORTHOPAEDIC INSTITUTE + PHONE #
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	4CP
description:	ORTHOPAEDIC INSTITUTE + PHONE
color:	4CP
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.210
extendedPrice:	
Quantity:	
value:	100
uom:	EA

Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SPECIAL ORDER