
Purchase Order:	7348287	Order Date:	2023-06-02
Total Amount:	1.98	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: casey.peters@staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: KC
attentionTo: CASEY PETERS
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: casey.peters@staples.com
phone: 9133193100

Contact Type: Sales
attentionTo: KELSEY EVANS
address1: 7500 WEST 110TH ST
city: OVERLAND PARK
region: KS
postalCode: 66210
country: US

phone: 9132065654

Order Shipments:

ContactDetails:

attentionTo: SHAUNZE FAISAL
companyName: CONOCOPHILLIPS
addressLines: 16930 PARK ROW DR
CORPORATE WAREHOUSE
city: HOUSTON
state: TX
postalCode: 77084
country: US
phone: 2812932186

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7348287

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: STANDARD OVRNT

comments:

Under 501 lbs: Ship via: FEDEX OVERNIGHT-
COMM-3rd Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below--
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Black/Bruno Ballpoint Pen
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.740
lineItemTotal:	1.740
requestedShipDate:	2023-06-15 13:07:38
requestedInHandsDate:	2023-06-16 13:07:38
Program:	
name:	COPH
endCustomerSalesOrder:	026479360
productId:	G3001
customerProductId:	W020-3325
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G30010BLK
customerSupplied:	No
description:	Black/Bruno Ballpoint Pen

locationLinkId:	1
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	4
locationName:	IN LINE WITH CLIP
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	Conoco Phillips 23 R 2sc.eps
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.4580
width:	1.5000
fileName:	8b0e9578-c443-4689-8120-dd7e4df2b636.eps
artworkType:	ProductionReady
fileLocation:	https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/8b0e9578-c443-4689-8120-dd7e4df2b636.eps
transportMechanism:	Url
Charges:	
chargeId:	940
chargeName:	Screenprint Run Charge
description:	
chargeType:	Run
unitPrice:	.240
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER