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Purchase Order:	7323114	Order Date:	2023-05-13
Total Amount:	218.50	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	DEION RHONE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	deion.rhone@staples.com
phone:	9133194587

Contact Type:	Sales
attentionTo:	EILEEN MARTIN
address1:	3 LOVERS LANE
city:	MEDFORD
region:	NY
postalCode:	11763
country:	US
phone:	5168529108

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Order Shipments:

ContactDetails:	
attentionTo:	GABRIELLE MATAS

companyName:	LONG ISLAND JEWISH MEDICAL CEN
addressLines:	27005 76TH AVE RM 039AB
city:	NEW HYDE PARK
state:	NY
postalCode:	110401402
country:	US
email:	gmatas@northwell.edu
phone:	7184704475
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7323114
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* --FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below--  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Blue/Cynthia Ballpoint Pen
lineType:	New
Quantity:	
value:	250
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.594
lineItemTotal:	218.500
requestedShipDate:	2023-05-24 16:55:19
requestedInHandsDate:	2023-05-29 16:55:19
Program:	
name:	NORTHSHORELIJ
endCustomerSalesOrder:	026357725
productId:	G1249
customerProductId:	580481
lineItemGroupingId:	1
Parts:	
0:	
partGroup:	1
partId:	00G12490YEL
customerPartId:	

customerSupplied:  
description: Blue/Cynthia Ballpoint Pen  
Quantity: s  
locationLinkId: 1  
unitPrice:  
extendedPrice:  
1: s  
2: s  
3: s  
4: s  
5: s

Configuration:

preProductionProof: No

Locations:

locationLinkId: 1  
locationId: 2  
locationName: Beside Clip

Decorations:

decorationId: 1  
decorationName: 4-Color Process

Artwork:

description: NORTHWELL HEALTH MASTER  
instructions: Pens must ship with black ink.

Dimensions:

geometry: Rectangle  
useMaxLocationDimensions: No  
height: .3750  
width: 1.4440

Layers:

colorSystem: Other  
LayerOrStops:  
nameOrNumber: 4 Color Process  
description: Four color process  
color: 4 Color Process  
fileName: Art  
artworkType: ProductionReady

fileLocation: <https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/b24417fc-694c-4cfa-a578-1a8296019fbc.eps>

transportMechanism:

fileName: Virtual  
artworkType: VirtualProof

fileLocation: [https://designer.artifi.net/Designer/Services/GetP  
reviewImage?websiteId=136&webApiClientKey=  
5dd78a25-c22d-4ffe-a36e-  
b803f90702af&customizedProductId=18122263  
&angleId=314729&isThumbnail=False](https://designer.artifi.net/Designer/Services/GetP<br/>reviewImage?websiteId=136&webApiClientKey=<br/>5dd78a25-c22d-4ffe-a36e-<br/>b803f90702af&customizedProductId=18122263<br/>&angleId=314729&isThumbnail=False)

transportMechanism: Url

Charges:

chargeId: 2  
chargeName: Miscellaneous Ch

description:  
chargeType: Order  
unitPrice: .100

extendedPrice:

Quantity:  
value: 250

uom: EA

chargeId: 3  
chargeName: Running Chg 1 AS

description:  
chargeType: Order  
unitPrice: .180

extendedPrice:

Quantity:  
value: 250

uom: EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel: SPPONE