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Purchase Order:	7309383	Order Date:	2023-05-03
Total Amount:	354.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: Raegan.Shaw@Staples.com  
lineItemGroupingId: 1

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Order Contacts:

Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: KC  
attentionTo: RAEGAN SHAW  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: Raegan.Shaw@Staples.com  
phone: 9133194466

Contact Type: Sales  
attentionTo: EILEEN MARTIN  
address1: 3 LOVERS LANE  
city: MEDFORD  
region: NY  
postalCode: 11763  
country: US

phone: 5168529108

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Order Shipments:

ContactDetails:

attentionTo: NATALIE MANDRAY  
companyName: NORTHWELL HEALTH  
addressLines: 1111 MARCUS AVE, PO#7023018480  
STE MZ-214, ENT 5  
city: NEW HYDE PARK  
state: NY  
postalCode: 110421221  
country: US  
email: nmadray@northwell.edu  
phone: 5164553024

ThirdPartyAccount:

accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 7309383

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS  
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* --FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Blue/Cynthia Ballpoint Pen w/Antimicrobi
lineType:	New
Quantity:	
value:	500
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.480
lineItemTotal:	240.000
requestedShipDate:	2023-05-17 13:31:27
requestedInHandsDate:	2023-05-22 13:31:27
Program:	
name:	NSLIJ
endCustomerSalesOrder:	026259573
productId:	HW204
customerProductId:	W020-9202
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00HW2040BLU
customerSupplied:	No
description:	Blue/Cynthia Ballpoint Pen w/Antimicrobi

locationLinkId:	1
Quantity:	
value:	500
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	BESIDE CLIP
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	NWHealth EmployFA H 4c.eps
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.5000
width:	1.1380
fileName:	b87d3774-bbe9-4756-80da-d5da446b0be5.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/b87d3774-bbe9-4756-80da-d5da446b0be5.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/b87d3774-bbe9-4756-80da-d5da446b0be5.eps</a>
transportMechanism:	Url
Charges:	
chargeId:	50
chargeName:	Four Color Process Set Up Charge
description:	
chargeType:	Setup
unitPrice:	24.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	85
chargeName:	Four Color Process Run Charge
description:	
chargeType:	Run
unitPrice:	.180
extendedPrice:	
Quantity:	

value: 500  
uom: EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER