Purchase Order: 7280988 Order Date: 2023-04-12

Total Amount: 217.50 Currency: USD Is Rush Order: No Payment Terms: NET45

Digital Proof Request:

required: Yes type: Email

email: Brandi.Mulder@Staples.com

lineItemGroupingId: 1

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: OC

attentionTo: BRANDI MULDER address1: 1520 Albany Place SE

city: Orange City

region: IA
postalCode: 51041
country: US

email: Brandi.Mulder@Staples.com

phone: 7127370885

Contact Type: Sales

attentionTo: EILEEN MARTIN address1: 3 LOVERS LANE

city: MEDFORD

region: NY postalCode: 11763 country: US

phone: 5168529108

Order Shipments:

ContactDetails:

attentionTo: NAFEEZA KHAN

companyName: NORTH SHORE UNIVERSITY HOSPITA

addressLines: 300 COMMUNITY DR

RECEIVING - NONSTOCK

city: MANHASSET

state: NY

postalCode: 110303876

country: US

phone: 555555555

ThirdPartyAccount:

accountNumber: 79V822

accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

addressLines: 7500 West 110th Street

city: Overland Park

state: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

shipReferences: 7280988

packingListRequired: Yes blindShip: Yes allowConsolidation: No

FreightDetails:

carrier: UPS

service: GROUND

Under 501 lbs: Ship via: UPS GROUND-COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---**Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to

shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items:

comments:

lineNumber: 1

description: Blue/Cynthia Ballpoint Pen

lineType: New

Quantity:

value: 250 uom: EA

ToleranceDetails:

tolerance: ExactOnly

allowPartialShipments:

unitPrice:

.594
lineItemTotal:

148.500

requestedShipDate: 2023-04-27 10:07:55 requestedInHandsDate: 2023-05-02 10:07:55

Program:

name: NSLIJ

endCustomerSalesOrder: 026137723 productId: G1249

customerProductId: W030-8158

lineItemGroupingId: 1

Parts:

partGroup: 1

partId: 00G12490BLU

customerSupplied: No

description: Blue/Cynthia Ballpoint Pen

locationLinkId: 1 Quantity: 250 value: uom: EΑ Configuration: preProductionProof: No Locations: locationLinkId: 1 2 locationId: **BESIDE CLIP** locationName: Decorations: decorationId: decorationName: Four Color Process Artwork: description: NWH North Shore alt H 4c.eps Dimensions: Rectangle geometry: useMaxLocationDimensions: No height: .1660 width: 1.7500 Layers: colorSystem: Pms LayerOrStops: nameOrNumber: **FULL COLOR** FULL COLOR - LOGO description: color: **FULL COLOR** fileName: 9c481ffc-2caf-47a8-ba73-eaf2be7410a1.eps artworkType: ProductionReady https://images.artifi.net/UserImages/a4acc0fc-bc 09-4928-892d-ed55e399d5c4/533a7dbcfileLocation: b48d-4892b02d-5bdf651d331a/Cliparts/Vector/9c481ffc-2ca f-47a8-ba73-eaf2be7410a1.eps transportMechanism: Url Charges: 50 chargeId: Four Color Process Set Up Charge chargeName: description: chargeType: Setup 24.000 unitPrice: extendedPrice: Quantity: value: 1 EA uom: 85 chargeId:

chargeName: Four Color Process Run Charge description: chargeType: Run unitPrice: .180 extendedPrice: Quantity: 250 value: EΑ uom: Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment **Terms And Conditions:** unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if

salesChannel:

unable to make shipment as requested.

SPECIAL ORDER