Purchase Order:	7269751	Order Date:	2023-04-04
Total Amount:	218.50	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:		
Contact Type:	Bill	
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D	
address1:	7500 West 110th Street	
city:	Overland Park	
region:	KS	
postalCode:	66210	
country:	US	
email:	InvoicesSPP@Staples.com	
phone:	913-319-3100	
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100	
Contact Type:	Expeditor	
Account Number:	OC	
attentionTo:	DEION RHONE	
address1:	1520 Albany Place SE	
city:	Orange City	
region:	IA	
postalCode:	51041	
country:	US	
email:	deion.rhone@staples.com	
phone:	9133194587	
Contact Type:	Sales	
attentionTo:	EILEEN MARTIN	
address1:	3 LOVERS LANE	
city:	MEDFORD	
region:	NY	
postalCode:	11763	
country:	US	
phone:	5168529108	

Order Shipments: ContactDetails: companyName:

addressLines: city: state: postalCode: country: email: phone: ThirdPartyAccount: accountNumber: accountName: ContactDetails: attentionTo: addressLines: city: state: postalCode: country: email: phone: shipReferences: packingListRequired: blindShip: allowConsolidation: FreightDetails: carrier: service:

comments:

900 FRANKLIN AVE RECEIVING 1BLDG 1FLR VALLEY STREAM NY 115802145 US trodrigu10@northwell.edu 5162566000

STAPLES PROMOTIONAL PRODUCTS, A/P D

STAPLES PROMOTIONAL PRODUCTS, A/P D 7500 West 110th Street Overland Park KS 66210 US InvoicesSPP@Staples.com 913-319-3100 7269751 Yes Yes No

UPS

GROUND

Under 501 lbs: Ship via: UPS GROUND-COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---**Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES** PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items: lineNumber: 1 description: Blue/Cynthia Ballpoint Pen lineType: New Quantity: 250 value: ΕA uom: ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: .594 lineItemTotal: 218.500 2023-04-13 08:18:31 requestedShipDate: requestedInHandsDate: 2023-04-17 08:18:31 Program: NORTHSHORELIJ name: endCustomerSalesOrder: 026086907 productId: G1249 551826 customerProductId: lineItemGroupingId: 1 Parts: partGroup: 1 00G12490BLU partId: customerSupplied: No description: Blue/Cynthia Ballpoint Pen locationLinkId: 1 Quantity: value: 250 EA uom: Configuration: preProductionProof: No Locations: locationLinkId: 1 locationId: 2 locationName: Beside Clip Decorations: decorationId: 1 decorationName: **4-Color Process** Artwork: NORTHWELL HEALTH MASTER description: Pens must ship with black ink. instructions: Dimensions: geometry: Rectangle

useMaxLocationDimensions:	No	
height:	.3750	
width:	1.4440	
Layers:		
colorSystem:	Other	
LayerOrStops:		
nameOrNumber:	4 Color Process	
description:	four color	
color:	4 Color Process	
fileName:	Art	
artworkType:	ProductionReady	
fileLocation:	https://images.artifi.net/UserImages/a4acc0fc-bc 09-4928-892d-ed55e399d5c4/533a7dbc- b48d-4892- b02d-5bdf651d331a/Cliparts/Vector/b24417fc-69 4c-4cfa-a578-1a8296019fbc.eps	
transportMechanism:	Url	
fileName:	Virtual	
artworkType:	VirtualProof	
fileLocation:	https://designer.artifi.net/Designer/Services/GetP reviewImage?websiteId=136&webApiClientKey= 5dd78a25-c22d-4ffe-a36e- b803f90702af&customizedProductId=17381150 &angleId=320519&isThumbnail=False	
transportMechanism:	Url	
Charges:		
chargeId:	2	
chargeName:	Blue/Cynthia Ballpoint Pen	
description:		
chargeType:	Order	
unitPrice:	.100	
extendedPrice:		
Quantity:		
value:	250	
uom:	EA	
chargeId:	3	
chargeName:	Blue/Cynthia Ballpoint Pen	
description:		
chargeType:	Order	
unitPrice:	.180	
extendedPrice:		
Quantity:		
Quantity: value:	250	

Terms And Conditions:

salesChannel:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested. SPPONE