Purchase Order: 7234715 Order Date: 2023-03-07

Total Amount: 1,174.20 Currency: USD
Is Rush Order: No Payment Terms: NET45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: KC

attentionTo: TEQUILA DOUGLAS address1: TEQUILA DOUGLAS 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: Tequila.Douglas@Staples.com

phone: 7127370615

Contact Type: Sales

attentionTo: HOUSE ACCOUNTS-INTERNAL

address1: 7500 W 110TH ST city: OVERLAND PARK

region: KS
postalCode: 66210
country: US

Order Shipments:

ContactDetails:

attentionTo: SHANYCE DAVIS

companyName: AZZUR CLEAN ROOMS ON DEMAND

addressLines: 1101 SHILOH GLENN DR STE 200 city: **MORRISVILLE** state: NC postalCode: 275605419 country: US email: shanyce.davis@azzur.com 9207653374 phone: ThirdPartyAccount: accountNumber: 79V822 accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D addressLines: 7500 West 110th Street city: Overland Park KS state: postalCode: 66210 US country: email: InvoicesSPP@Staples.com phone: 913-319-3100 shipReferences: 7234715 packingListRequired: Yes blindShip: Yes allowConsolidation: No FreightDetails: **UPS** carrier: service: **GROUND** Under 501 lbs: Ship via: UPS GROUND-COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** comments: ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---**Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st

Reference Field or on Bill of Lading!!

Order Items: lineNumber: description: Top Notch 3-piece gift set lineType: New Quantity: 38 value: EA uom: ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: 30.900 lineItemTotal: 1174.200 2023-03-14 07:14:08 requestedShipDate: requestedInHandsDate: 2023-03-17 07:14:08 Program: **STAPLESPROMO** name: endCustomerSalesOrder: 025932516 productId: GF759 631355 customerProductId: lineItemGroupingId: 1 Parts: partGroup: 00GF759CHCR partId: customerSupplied: No description: Top Notch 3-piece gift set locationLinkId: Quantity: value: 38 EA uom: Configuration: preProductionProof: No Locations: locationLinkId: 1 locationId: locationName: Centered Front Decorations: decorationId: decorationName: **Reflection Laser** Artwork: description: SPPCO-STAPLESPROMO.COM Dimensions: geometry: Rectangle

No

useMaxLocationDimensions:

height:	1.0420
width:	1.5000
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	See EPS File
description:	See EPS File
color:	See EPS File
fileName:	Art
artworkType:	ProductionReady
fileLocation:	https://designerimages.artifi.net/UserPhoto/a4ac c0fc-bc09-4928-892d- ed55e399d5c4/Photos/Standard/58136f3ff4f31-9 ae8-4a28-ab9a-ce614f387e27.png
transportMechanism:	Url
fileName:	Virtual
artworkType:	VirtualProof
fileLocation:	https://designer.artifi.net/Designer/Services/GetPreviewImage?websiteId=136&webApiClientKey=5dd78a25-c22d-4ffe-a36e-b803f90702af&customizedProductId=17133350&angleId=387988&isThumbnail=False
transportMechanism:	Url
rms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial

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shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

SPPONE salesChannel: