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Purchase Order:	7234412	Order Date:	2023-03-06
Total Amount:	504.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: debra.dotson@Staples.com  
lineItemGroupingId: 1

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Order Contacts:

Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: SL  
attentionTo: DEBRA DOTSON  
address1: 8610 Page Ave, Suite A  
city: St. Louis  
region: MO  
postalCode: 63114  
country: US  
email: debra.dotson@Staples.com  
phone: 3148125821

Contact Type: Sales  
attentionTo: SHEILA MIKLES  
address1: 3612 ROADS END ACRES RD  
city: IMPERIAL  
region: MO  
postalCode: 63052  
country: US

phone: 3145207831

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Order Shipments:

ContactDetails:

attentionTo: LYNNAE CRAFT  
companyName: ASCENSION LIVING VCV MCLEAN  
addressLines: 777 N MCLEAN BLVD  
04172018RW  
city: WICHITA  
state: KS  
postalCode: 672034980  
country: US  
phone: 3169427000

ThirdPartyAccount:

accountNumber: 768576394  
accountName: ASCENSION LIVING

ContactDetails:

addressLines: 777 N MCLEAN BLVD  
city: WICHITA  
state: KS  
postalCode: 672034980  
country: US  
email: lynnae.craft@ascension.org  
phone: 3163041073

shipReferences: 7234412

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX  
service: GROUND-RES

comments:

Ship via: FEDEX GROUND-RES-3rd party  
CLIENT ACCT BILL Account#: 768576394  
\*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\* !! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading !! \*\*IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS\*\*

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Order Items:

lineNumber: 1  
description: ECO Spiral Bound Notebook  
lineType: Reference  
Quantity:  
    value: 120  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 4.200  
lineItemTotal: 504.000  
requestedShipDate: 2023-03-20 15:33:58  
requestedInHandsDate: 2023-03-23 15:33:58  
Program:  
    name: ASLIV  
endCustomerSalesOrder: 025930384  
productId: EC3090  
customerProductId: D020-12590  
lineItemGroupingId: 1  
Parts:  
    partGroup: 1  
    partId: 00EC3090BLU  
    customerSupplied: No  
    description: ECO Spiral Bound Notebook  
    locationLinkId: 1  
Quantity:  
    value: 120

uom:	EA
Configuration:	
referenceNumber:	7076737
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Front
Decorations:	
decorationId:	
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	ASCENSION LIVING
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	877
description:	LOGO
color:	METALLIC SILVER

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER