
Purchase Order:	7234405	Order Date:	2023-03-06
Total Amount:	1,012.50	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	HEATHER KASKIE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	Heather.Kaskie@Staples.com
phone:	7127370850

Contact Type:	Sales
attentionTo:	ANGELA KILBRIDE
address1:	1302 PROVIDENCE PL SE
city:	ORANGE CITY
region:	IA
postalCode:	51041
country:	US

Order Shipments:

ContactDetails:

attentionTo:	CONNIE WRIGHT
companyName:	VSU CENTRAL RECEIVING

addressLines: 2916 MYSTER MACKLIN STREET
city: VA STATE UNIV
state: VA
postalCode: 238060001
country: US
phone: 8323205739

ThirdPartyAccount:
accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7234405
packingListRequired: Yes
blindShip: Yes
allowConsolidation: No

FreightDetails:
carrier: FEDEX
service: 1ST OVERNIGHT
Under 501 lbs: Ship via: FEDEX 1ST
OVERNIGHT-COMM-3rd Party Bill SPP
Account#: 473376300 **Transporting hazardous
materials or dangerous goods are to be shipped
on the vendor's freight acct and conform to IATA
and/or PHMSA Regs. Power banks are classified
as standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.***
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

comments:

Order Items:

lineNumber: 1
description: Donald Hard Cover Journal Combo
lineType: Repeat
Quantity:
 value: 125
 uom: EA

ToleranceDetails:

 tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 8.100
lineItemTotal: 1012.500
requestedShipDate: 2023-03-13 15:31:00
requestedInHandsDate: 2023-03-14 15:31:00

Program:

 name: TRANC
endCustomerSalesOrder: 025930354
productId: ST4734
customerProductId: D020-12781
lineItemGroupId: 1

Parts:

 partGroup: 1
 partId: 00ST4734BLU
 customerSupplied: No
 description: Donald Hard Cover Journal Combo
 locationLinkId: 1
Quantity:
 value: 125
 uom: EA

Configuration:

 referenceNumber: 6547622
 referenceNumberType: PurchaseOrder
 preProductionProof: No

Locations:

 locationLinkId: 1
 locationId: 7
 locationName: CENTERED FRONT POCKET

Decorations:

 decorationId: 1
 decorationName: Deboss

Artwork:

 description: TC ENERGY
 instructions: IHD FIRM 3/15 OR BEFORE

Dimensions:

geometry:

Other

useMaxLocationDimensions:

Yes

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER