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Purchase Order:	7204820	Order Date:	2023-02-09
Total Amount:	268.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Digital Proof Request:

required:	Yes
type:	Email
email:	Raegan.Shaw@Staples.com
lineItemGroupingId:	1

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	RAEGAN SHAW
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Raegan.Shaw@Staples.com
phone:	9133194466

Contact Type:	Sales
attentionTo:	EILEEN MARTIN
address1:	3 LOVERS LANE
city:	MEDFORD
region:	NY
postalCode:	11763
country:	US

phone: 5168529108

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Order Shipments:

ContactDetails:

attentionTo: MARIA IODICE  
companyName: NORTHWELL HEALTH  
addressLines: 1981 MARCUS AVE STE E100  
PO#7023006488  
city: NEW HYDE PARK  
state: NY  
postalCode: 110421046  
country: US  
email: miodice1@northwell.edu  
phone: 5167367962

ThirdPartyAccount:

accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 7204820

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS  
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* --FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below--  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Blue/Cynthia Ballpoint Pen
lineType:	New
Quantity:	
value:	300
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.594
lineItemTotal:	178.200
requestedShipDate:	2023-02-24 15:26:15
requestedInHandsDate:	2023-03-01 15:26:15
Program:	
name:	NSLIJ
endCustomerSalesOrder:	025790819
productId:	G1249
customerProductId:	W030-9202
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G12490BLU
customerSupplied:	No
description:	Blue/Cynthia Ballpoint Pen

locationLinkId:	s
Quantity:	
value:	300
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	BESIDE CLIP
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	Northwell Health
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.3750
width:	1.4430
fileName:	b24417fc-694c-4cfa-a578-1a8296019fbc.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/b24417fc-694c-4cfa-a578-1a8296019fbc.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/b24417fc-694c-4cfa-a578-1a8296019fbc.eps</a>
transportMechanism:	Url
locationLinkId:	2
locationId:	4
locationName:	Beside Clip ( 2nd imprints location)
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	CLINICAL RESEARCH
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.2280
width:	1.7500
fileName:	6062e0be-44cb-455e-877a-fcd4cf48c5ca.eps
artworkType:	ProductionReady

fileLocation: <https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/6062e0be-44cb-455e-877a-fcd4cf48c5ca.eps>

transportMechanism: Url

Charges:

chargeId: 85  
chargeName: Four Color Process Run Charge

description:  
chargeType: Run  
unitPrice: .180

extendedPrice:

Quantity:  
value: 300

uom: EA

chargeId: 210  
chargeName: Copy Change Set-Up (Per Location) Grid Charge

description:  
chargeType: Setup  
unitPrice: 36.000

extendedPrice:

Quantity:  
value: 1

uom: EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel: SPECIAL ORDER