
Purchase Order:	7130445	Order Date:	2022-12-08
Total Amount:	6.75	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	NICOLE AYERS
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	nicole.ayers@staples.com
phone:	7127370996

Contact Type:	Sales
attentionTo:	SHERI QUINN
address1:	3 NATIONWIDE PLAZA 3-11-101
city:	COLUMBUS
region:	OH
postalCode:	43215
country:	US
phone:	6142180775

Order Shipments:

ContactDetails:	
attentionTo:	JACQUELINE HABERFELD GLOBAL DI

companyName:	KIRKLAND & ELLIS LLP
addressLines:	601 LEXINGTON AVE FL 35
city:	NEW YORK
state:	NY
postalCode:	100224643
country:	US
phone:	3128622611
ThirdPartyAccount:	
accountNumber:	473376300
accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7130445
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	PRIORITY OVRNT
	Under 501 lbs: Ship via: FEDEX PRIORITY
	OVNRT-COMM-3rd Party Bill SPP Account#:
	105059965 **Transporting hazardous materials
	or dangerous goods are to be shipped on the
	vendor's freight acct and conform to IATA and/or
	PHMSA Regs. Power banks are classfied as
	standalone batteries a HazMat item The safe
	transport of hazardous material and dangerous
	goods contents is the legal responsibility of the
	Shipper. Vendor shall bill SPP their discounted
	freight-published rates will not be accepted.***
	***Haz Mat shipping directions supersede any
	other directions if shipping Haz Mat/Dangerous
	Goods*** **IF 501 TO 8,000 LBS: Route per
	'STAPLES PROMO PRODUCTS LTL ROUTING
	MATRIX.XLSX'*** ---FREIGHT TERMS ARE 3RD
	PARTY BILL: Please see billing address below---
	**Over 8,000 LBS: Email
	freightrouting@staples.com 48 hours prior to
	shpg for Routing Instructions !!STAPLES PROMO
	PRODUCT'S PO# must be entered in 1st
	Reference Field or on Bill of Lading!!
comments:	

Order Items:	
lineNumber:	1
description:	Black/Donald Hard Cover Journal Item: DONALD HARD COVER JOURNAL Item Color: BLACK
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	6.750
lineItemTotal:	6.750
requestedShipDate:	2022-12-12 16:45:20
requestedInHandsDate:	2022-12-13 16:45:20
Program:	
name:	KIRKE
endCustomerSalesOrder:	025438328
productId:	ST4177
customerProductId:	D020-14282
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00ST4177BLK
customerSupplied:	No
description:	Black/Donald Hard Cover Journal Item: DONALD HARD COVER JOURNAL Item Color: BLACK
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SAMPLE