
Purchase Order:	7128248	Order Date:	2022-12-07
Total Amount:	1,050.37	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	MARILYN HARRENSTIEN
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Marilyn.Harrenstien@Staples.com
phone:	9133194553

Contact Type:	Sales
attentionTo:	NATASHA FONTANA
address1:	211 HARMONY LANE
city:	MASSAPEQUA PARK
region:	NY
postalCode:	11762
country:	US

Order Shipments:

ContactDetails:

companyName:	ABIGAIL ZATZ
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addressLines: 600 STOCKTON ST
THE RITZ-CARLTON
city: SAN FRANCISCO
state: CA
postalCode: 941082311
country: US
email: kathy.farrell@ey.com
phone: 0000000009

ThirdPartyAccount:
accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7128248
packingListRequired: Yes
blindShip: Yes
allowConsolidation: No

FreightDetails:
carrier: UPS
service: GROUND
Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.***
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

comments:

Order Items:
lineNumber: 1
description: Belmond Bamboo Ballpoint Pen Natural
lineType: Repeat
Quantity:
 value: 163
 uom: EA
ToleranceDetails:
 tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 5.850
lineItemTotal: 1050.370
requestedShipDate: 2022-12-16 15:30:42
Program:
 name: EY
endCustomerSalesOrder: 025425630
productId: EC130
customerProductId: 2004125240001
lineItemGroupId: 1
Parts:
 partGroup: 1
 partId: 00EC1300NAT
 customerSupplied: No
 description: Belmond Bamboo Ballpoint Pen Natural
 locationLinkId: 1
 Quantity:
 value: 163
 uom: EA
Configuration:
 referenceNumber: 7070297
 referenceNumberType: PurchaseOrder
 preProductionProof: No
Locations:
 locationLinkId: 1
 locationId: 3
 locationName: In Line With Clip
Decorations:
 decorationId: 1
 decorationName: Laser Engraved
 Artwork:
instructions: please refer to PO 7070297
Dimensions:
 geometry: Rectangle

useMaxLocationDimensions:	No
height:	.2000
width:	1.5000
fileName:	EY no-tag R bw.eps
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email
Charges:	
chargeId:	640
chargeName:	Laser Engrave Run Chrg-Dec Loc x Qty
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	163
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM