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Purchase Order:	7119019	Order Date:	2022-12-01
Total Amount:	322.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	MARILYN HARRENSTIEN
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Marilyn.Harrenstien@Staples.com
phone:	9133194553

Contact Type:	Sales
attentionTo:	NATASHA FONTANA
address1:	211 HARMONY LANE
city:	MASSAPEQUA PARK
region:	NY
postalCode:	11762
country:	US

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Order Shipments:

ContactDetails:

attentionTo:	JEAN KELEHER
companyName:	ERNST AND YOUNG

addressLines: 121 RIVER ST STE 2500  
city: HOBOKEN  
state: NJ  
postalCode: 070305986  
country: US  
email: Theresa.Urlevich@ey.com  
phone: 6084750854

ThirdPartyAccount:  
accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 7119019  
packingListRequired: Yes  
blindShip: Yes  
allowConsolidation: No

FreightDetails:  
carrier: UPS  
service: GROUND

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*\*  
\*\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

comments:

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Order Items:  
lineNumber: 1  
description: Belmond Bamboo Ballpoint Pen Natural  
lineType: Repeat  
Quantity:  
    value: 50  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 5.850  
lineItemTotal: 322.200  
requestedShipDate: 2022-12-12 08:46:26  
Program:  
    name: EY  
endCustomerSalesOrder: 025377904  
productId: EC130  
customerProductId: 2004125240001  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00EC1300NAT  
    customerSupplied: No  
    description: Belmond Bamboo Ballpoint Pen Natural  
    locationLinkId: 1  
    Quantity:  
        value: 50  
        uom: EA  
Configuration:  
    referenceNumber: 7070297  
    referenceNumberType: PurchaseOrder  
    preProductionProof: No  
Locations:  
    locationLinkId: 1  
    locationId: 3  
    locationName: In Line With Clip  
Decorations:  
    decorationId: 1  
    decorationName: Laser Engraved  
    Artwork:  
instructions: please refer to PO 7070297  
Dimensions:  
    geometry: Rectangle

useMaxLocationDimensions:	No
height:	.2000
width:	1.5000
fileName:	EY no-tag R bw.eps
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email
Charges:	
chargeId:	640
chargeName:	Laser Engrave Run Chrg-Dec Loc x Qty
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	50
uom:	EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM