
Purchase Order:	7088818	Order Date:	2022-11-09
Total Amount:	220.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	DEION RHONE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	deion.rhone@staples.com
phone:	9133194587

Contact Type:	Sales
attentionTo:	EILEEN MARTIN
address1:	3 LOVERS LANE
city:	MEDFORD
region:	NY
postalCode:	11763
country:	US
phone:	5168529108

Order Shipments:

ContactDetails:	
attentionTo:	ATTN RECEIVING

companyName:	LENOX HILL HOSPITAL
addressLines:	107 E 76TH ST RECEIVING
city:	NEW YORK
state:	NY
postalCode:	100211801
country:	US
email:	afadl@northwell.edu
phone:	5555555555
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7088818
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-RES-3rd
Party Bill SPP Account#: 79V822 **Transporting
hazardous materials or dangerous goods are to
be shipped on the vendor's freight acct and
conform to IATA and/or PHMSA Regs. Power
banks are classified as standalone batteries a
HazMat item The safe transport of hazardous
material and dangerous goods contents is the
legal responsibility of the Shipper. Vendor shall
bill SPP their discounted freight-published rates
will not be accepted.*** **Haz Mat shipping
directions supersede any other directions if
shipping Haz Mat/Dangerous Goods*** **IF 501
TO 8,000 LBS: Route per 'STAPLES PROMO
PRODUCTS LTL ROUTING MATRIX.XLSX'** ---
FREIGHT TERMS ARE 3RD PARTY BILL: Please
see billing address below--- **Over 8,000 LBS:
Email freightrouting@staples.com 48 hours prior
to shpg for Routing Instructions !!STAPLES
PROMO PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Assorted/Cynthia Ballpoint Pen
lineType:	New
Quantity:	
value:	250
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.600
lineItemTotal:	220.000
requestedShipDate:	2022-11-18 13:08:57
requestedInHandsDate:	2022-11-21 13:08:57
Program:	
name:	NSLIJ
endCustomerSalesOrder:	025226483
productId:	G1249
customerProductId:	552344
lineItemGroupId:	1
Parts:	
0:	
partGroup:	1
partId:	00G12490GRN
customerPartId:	
customerSupplied:	

description:	Green
Quantity:	s
locationLinkId:	1
unitPrice:	
extendedPrice:	
1:	s
2:	s
3:	s
4:	s
5:	s
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	Beside Clip
Decorations:	
decorationId:	1
decorationName:	4-Color Process
Artwork:	
description:	NSLIJ-LENOX HILL HOSPITAL
instructions:	Pens must ship with black ink.
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	.3750
width:	1.1730
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	4 Color Process
description:	Four color process
color:	4 Color Process
fileName:	Art
artworkType:	ProductionReady
fileLocation:	https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/7f0473ef-e58a-483c-9d04-14006ad173f4.eps
transportMechanism:	Url
fileName:	Virtual
artworkType:	VirtualProof

fileLocation: https://designer.artifi.net/Designer/Services/GetP
reviewImage?websiteId=136&webApiClientKey=
5dd78a25-c22d-4ffe-a36e-
b803f90702af&customizedProductId=15734665
&angleId=314729&isThumbnail=False

transportMechanism: Url

Charges:

chargeId:	2
chargeName:	Miscellaneous Ch
description:	
chargeType:	Order
unitPrice:	.100
extendedPrice:	
Quantity:	
value:	250
uom:	EA
chargeId:	3
chargeName:	Running Chg 1 AS
description:	
chargeType:	Order
unitPrice:	.180
extendedPrice:	
Quantity:	
value:	250
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel: SPPONE